

5.12 Post Incident Analysis



City of Oak Point Department of Public Safety Fire Department

TITLE: Post Incident Analysis

SECTION/TOPIC: General Operations

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APPROVED BY:

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Director DPS

These SOPs/SOGs are based on FEMA guidelines FA-197

1.0 PURPOSE

Purpose:

The purpose of this policy is to provide guidance post incident analysis on major incidents, fire or EMS.

2.0 SCOPE

This SOP/SOG pertains to all personnel in this organization.

3.0 POLICY/GUIDELINES & INFORMATION

Policy:

It shall be the policy of the OPDPS to conduct post incident analysis after all major emergency responses to both fire and emergency medical service incidents. The post incident analysis shall be conducted for the sole purpose of analyzing what occurred, what actions were taken, and the identification of problems which were created in order to improve future operations. The post incident analysis shall be conducted for the purpose of improving actions taken on the emergency scene. Information gained from the post incident analysis shall not be used for disciplinary action. Any actions identified by an officer (s) during an incident and reported to the Director of Public Safety prior to the post incident analysis shall be subject to disciplinary action if deemed necessary.

A formal post incident analysis shall be conducted but is not limited to the following cases:

- Structure fires with a one alarm or greater response
- Medical calls where 3 or more Med units were needed
- Medical calls that involve serious injury to an employee of the city
- The Post Incident Analysis should be conducted as soon as possible after the incident, ideally within two shifts.

The formal post incident analysis will be conducted by the highest ranking supervisor who was not the Incident Commander. The analysis will consist of incident recreation and analysis with emphasis on the following format:

- The alarm—method of receipt, conditions reported, problems receiving or understanding the alarm, delays, etc.
- The response—problems while traveling to scene, i.e. out of district, heavy traffic, obstructed intersections, etc.
- First unit check out and conditions on arrival.
- Initial action
- Continuing actions
- Problems encountered and possible solutions
- Positives.