

City of Oak Point  
100 Naylor Road  
Oak Point, TX 75068  
972-294-2312, ext. 101  
buildingpermits@oakpointtexas.com



## **ROOFING**

### **When is a Permit Required?**

A permit is required if the roof decking is to be removed.

### **What Information Must Be Submitted to Obtain a Permit?**

1. Miscellaneous Building Permit
2. Applicable Fees
3. Scope of Work including the cost of the project and a list of materials and equipment to be used.
4. Other information as required.

### **What Codes or Ordinances are Applicable to the Permit?**

- 2021 International Residential Building Code Chapter 9



CITY OF OAK POINT  
 100 NAYLOR ROAD  
 OAK POINT, TEXAS 75068  
 (972) 294-2312  
 (972) 294-1619 - FAX

INSPECTION HOTLINE (940) 521-0470

## MISCELLANEOUS BUILDING PERMIT APPLICATION

**TYPE OF PERMIT:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> CULVERT/DRIVEWAY<br><input type="checkbox"/> DEMOLITION<br><input type="checkbox"/> ELECTRICAL<br><input type="checkbox"/> IRRIGATION<br><input type="checkbox"/> MECHANICAL | <input type="checkbox"/> MOVING<br><input type="checkbox"/> OVERWEIGHT VEHICLE<br><input type="checkbox"/> PLUMBING<br><input type="checkbox"/> POND<br><input type="checkbox"/> POD (PORTABLE ON-DEMAND STORAGE/DUMPSTERS) | <input type="checkbox"/> ROOFING<br><input type="checkbox"/> SOLAR PANELS<br><input type="checkbox"/> SWIMMING POOL/SPA<br><input type="checkbox"/> WATER WELL<br><input type="checkbox"/> WIND ENERGY<br><input type="checkbox"/> OTHER _____ |
|---|---|--|

ESTIMATED VALUE: \_\_\_\_\_

CHECK LIST ITEMS ATTACHED  YES  NO

DESCRIPTION OF PROJECT: \_\_\_\_\_

|  |  |                    |
|--|--|--------------------|
|  | <b>ADDRESS</b>   | <b>SUBDIVISION</b> |
| <b>PROPERTY INFORMATION</b>                              | <b>BLOCK:</b>  | <b>LOT:</b>        |
|  |  | <b>ZONING:</b>     |
| <b>PROPERTY OWNER</b>                                    | <b>PROPERTY OWNER NAME:</b>                                |                    |
|  | <b>PROPERTY OWNER PHONE #:</b>                             |                    |
| <b>GENERAL CONTRACTOR</b>                                | <b>GENERAL CONTRACTOR COMPANY NAME &amp; CONTACT INFO:</b> |                    |
|  | <b>GENERAL CONTRACTOR ADDRESS</b>                          |                    |
| <b>SUB CONTRACTORS</b>                                   | <b>GENERAL PHONE #:</b>                                    |                    |
|  | <b>REGISTERED WITH CITY?</b>                               |                    |
|  | <input type="checkbox"/> YES <input type="checkbox"/> NO   |                    |
|  | <b>ELECTRICAL SUB CONTRACTOR NAME:</b>                     |                    |
|  | <b>REGISTERED WITH CITY?</b>                               |                    |
|  | <input type="checkbox"/> YES <input type="checkbox"/> NO   |                    |
| <b>PLUMBING SUB CONTRACTOR NAME:</b>                     |  |                    |
| <b>REGISTERED WITH CITY?</b>                             |  |                    |
| <input type="checkbox"/> YES <input type="checkbox"/> NO |  |                    |
| <b>MECHANICAL SUB CONTRACTOR NAME:</b>                   |  |                    |
| <b>REGISTERED WITH CITY?</b>                             |  |                    |
| <input type="checkbox"/> YES <input type="checkbox"/> NO |  |                    |
| <b>SEPTIC CONTRACTOR NAME:</b>                           |  |                    |
| <b>SEPTIC CONTRACTY TCEQ LICENSE:</b>                    |  |                    |

I agree to allow no work on which separate permits are required. I have carefully examined and read the completed application and know the same is true and correct, and hereby agree that if a permit is issued, all provisions of the City Ordinances and State Laws will be complied with, whether herein specified or not. I, the undersigned, do hereby certify that I am the Authorized Agent/Builder/Owner of the property described above and that I am applying for this permit at the request and with the permission of the same. I authorize the Building Inspector to enter on my property to complete any inspections necessary in conjunction with the issuance of this building permit, to perform inspections in connection with the issued building permit, and to investigate code enforcement issues to this property.

Signature: \_\_\_\_\_ Agent/Builder/Owner Date: \_\_\_\_\_

**Building Official Comments:**

\_\_\_\_\_

For office use only:  
 Date Plans Received: \_\_\_\_\_ by \_\_\_\_\_ Date Approved: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Amount: \_\_\_\_\_