

Meeting Minutes

Regular Meeting of the Oak Point Parks and Recreation Commission

**Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068**

Monday, October 10, 2022 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present.

Chairperson Risher called the meeting to order at 6:02 p.m. with the following roll call:

Candy Risher	Chairperson	Present
Ryan McDow	Vice Chairperson	Present
Jeanine Hall	Commissioner	Present
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Absent
Elizabeth Savage	Alternate	Present
Valerie Watson	Alternate	Absent

City staff present:

Emma Crotty	Support Services Coordinator
Stephen Ashley	City Manager

City Council present:

Scott Dufford	Deputy Mayor Pro Tem
Dena Meek	Mayor

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Risher led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

David Rush (1130 Oak View Court) notified the Board that there was a large rock hung up on the second gangway of the boat ramp. He requested that the City and/or Board have it removed.

4. Consider and act upon the minutes from the September 12, 2022 regular meeting of the Oak Point Parks and Recreation Commission.

Commissioner Hall made a motion to approve the minutes of the September 12th meeting; motion seconded by Alternate Savage.

Motion Passed 5-0

5. Jake's Place Park lighting proposal presentation from e2 Illuminations.

Chad Rodvold from e2 Illuminations spoke to the Board on lighting products and his proposals. He also answered questions from the Board.

6. Review, discuss, and act on Jake's Place Park lighting proposals.

The Board was in agreement that the lighting project should be tabled until they can secure more funding. Additionally, they requested that phases for the project be established. City Manager Ashley also informed the Board that this project will require a formal bidding process. Alternate Savage made a motion to designate phases for the project and costs associated with each phase to put before Council; motion seconded by Vice Chairperson McDow.

Motion Passed 5-0

7. Review, discuss, and act on quotes for a reserve study.

Quotes from Facilities Advisors and Association Reserves for conducting a reserve study of Jake's Place Park and the Boat Ramp were reviewed by the Board. Vice Chairperson McDow made a motion to approve Option 1 from the Association Reserves quote; motion seconded by Commissioner Cox.

Motion Passed 5-0

8. Update on the North-South Trail project.

Chairperson Risher and City Staff shared an update on the North-South Trail project. Since funding for the project is tied to Naylor Road improvements that the City has requested support for through the Denton County TRIP 2022 bond package, Chairperson Risher suggested revisiting this project again in fiscal year 2024.

9. Discuss, consider, and act on designating a City bird, tree, and flower.

The Board discussed various options for a City bird, tree, and flower. Vice Chairperson McDow made a motion to recommend that the City Council designate the Eastern Bluebird as the City bird, the Bur Oak as the City tree, and the Butterfly Milkweed as the City flower; motion seconded by Alternate Savage.

Motion Passed 5-0

10. Discuss, consider, and act on recommendations for amending Article 1.07, Division 2 of the City of Oak Point Code of Ordinances pertaining to Use of Access Road, Boat Ramp, and Courtesy Dock on Property Administered by Corps of Engineers.

The Board reviewed the ordinance and discussed improving the language to better clarify under what conditions visitors are required to purchase a Boat Ramp pass. Vice Chairperson McDow made a motion to amend Sec. 1.07.132(F) so that it specifically applies to motor vehicles; motion seconded by Alternate Savage.

11. Discuss, consider, and act on options for selling boat ramp parking passes online.

City Staff Crotty shared a quote from ActiveNet for selling boat ramp parking passes online. The Board asked questions and considered how this would impact the requested kiosk for the boat ramp. Vice Chairperson McDow made a motion to table this item until February 2023; motion seconded by Commissioner Hall.

Motion Passed 5-0

12. Discuss, consider, and act on pursuing quotes for landscaping and irrigation at Jake's Place Park.

Chairperson Risher shared a draft RFP she had put together for requesting landscaping and irrigation design proposals. The Board discussed the document, asked questions, and identified the specific areas in Jake's Place Park that they would like the RFP to address. Vice Chairperson McDow made a motion to pursue quotes for landscaping and irrigation design services; motion seconded by Alternate Savage.

Motion Passed 5-0

13. Discuss, consider, and act on purchasing field maintenance equipment for the baseball field at Jake's Place Park.

Chairperson Risher and City Staff Crotty shared potential drag mat and machinery options for maintaining the baseball field at Jake's Place Park. Alternate Savage made a motion to spend up to \$900 on purchasing a drag mat for Public Works; motion seconded by Vice Chairperson McDow.

Motion Passed 5-0

14. Presentation on Community Gardens.

City Staff Crotty presented a slideshow prepared by Commissioner Love in her absence. The Board asked questions regarding the various types of gardens presented and where the City may install one at Jake's Place Park.

15. Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.

- Community Garden
- Remove the ball field with the grass infield.
- Look into additional benches and picnic tables.

- Establish a maintenance plan for the boat ramp.

16. Adjourn.

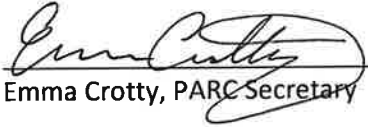
Vice Chairperson McDow made a motion to adjourn the meeting at 7:48 PM; motion seconded by Alternate Savage.

Chairperson Risher adjourned the meeting at 7:48 PM.



Candy Risher, Chairperson

ATTEST:



Emma Crotty, PARC Secretary

