



Meeting Minutes
Regular Meeting of the
Oak Point Economic Development Corporation

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Tuesday, September 13, 2022 -- 6:00 P.M

1. Call to order, roll call, and announce a quorum is present.

President Armstrong called the meeting to order at 6:04 p.m. with the following roll call:

Deborah Armstrong	President	Present
James Hankins	Vice President	Present
Scott Dufford	Council Liaison	Present
Debbie Peterman	Director	Present
Greg Weiler	Director	Present
David Wootton	Director	Present
Kevin Tam	Director	Absent

City staff present:

Stephen Ashley	City Manager
Emma Crotty	Support Services Coordinator

City Council Present:

Mayor Dena Meek

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag.

President Armstrong led the Pledge of Allegiance and the Pledge to the Texas Flag.

3. Public Input.

No Public Input.

4. Discussion and update on new City projects, potential upcoming developments, and current projects.

City Manager Ashley and City Staff Crotty shared updates with the Board and answered questions.

5. Review and discuss a financial report of the Oak Point Economic Development Corporation.

City Manager Ashley presented the monthly financial report to the Board.

6. Review and discuss the monthly report from the Support Services Coordinator.

City Staff Crotty presented her monthly report to the Board.

7. Discuss, consider, and act on Corbin Design sign project.

President Armstrong presented updated sign renderings to the Board and answered questions. Director Wootton made a motion to approve the proposed sign renderings and to receive pricing from Corbin on the cost of the gateway monument, three medium vehicular guides, two large vehicular guides, and three welcome signs; motion seconded by Director Weiler.

Motion Passed 5-0

8. Discuss and consider goals pertaining to economic development as set forth in the 2019 Comprehensive Plan.

The Board went through the goals and objectives outlined in the Economic Development chapter of the 2019 Comprehensive Plan. They discussed what actions the Board has already taken and other concerns they were wanting to handle based on those goals.

9. Review and discuss RSI Market Area Analysis.

City Staff Crotty presented an updated Market Area Analysis from RSI and answered questions from the Board.

10. Review, discuss, and act on marketing materials.

City Staff Crotty presented potential marketing materials for the Board to consider. The Board made suggestions for revisions and no action was taken.

CLOSED SESSION

11. Recess into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code, to wit:

- a. **Section 551.087 (economic development) to deliberate commercial or financial information the Economic Development Corporation has received from a business prospect, and to deliberate the offer of a financial or other incentive to a business prospect.**

President Armstrong recessed into closed session at 7:55 p.m.

12. Reconvene into Regular Session and take any actions necessary as a result of the Closed Session.

President Armstrong reconvened the meeting into regular session at 8:02 p.m.


President Armstrong made a motion to not approve the application for an incentive from a business prospect as their application did not meet the minimum requirements for awarding an incentive based on the information provided; motion seconded by Director Wootton.

Motion Passed 5-0

13. Adjourn.

President Armstrong made a motion to adjourn the meeting at 8:04 p.m.; motion seconded by Director Weiler.

Motion Passed 5-0


Deborah Armstrong, President



ATTEST:


Emma Crotty, EDC Secretary