



Meeting Minutes
Joint Meeting of the
Oak Point Economic Development Corporation &
Municipal Development District

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Tuesday, September 12, 2023 – 6:00 P.M.

1. Call to order, roll call, and announce a quorum is present.

President Armstrong called the meeting to order at 6:01 p.m. with the following roll call:

Deborah Armstrong	President	Present
James Hankins	Vice President	Present
Ethan Mabe	Director	Present
Debbie Peterman	Director	Present
Chris Risher	Director	Present
Greg Weiler	Director	Present
David Wootton	Director	Present

City staff present:

Stephen Ashley	City Manager
Brad Harris	Management Analyst

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag

President Armstrong led the Pledge of Allegiance and the Pledge to the Texas Flag.

3. Public Input

No public input received.

4. Consider and act upon the nomination and appointment of a President, Vice President, Treasurer and Secretary of the Economic Development Corporation and Municipal Development District.

Chairperson Armstrong appointed City Staff to serve as Treasurer and Secretary.

Director Weiler made a motion to have Director Armstrong continue in her position, and David Wootton to serve as Vice President; motion seconded by Peterman.

Motion Passed 7-0

5. Consider and act upon the minutes from the August 8, 2023, Joint Meeting of the Oak Point Economic Development Corporation and Municipal Development District.

Director Hankins made a motion to approve the minutes from the August 8, 2023 Joint Meeting of the Oak Point Economic Development Corporation and Municipal Development District; motion seconded by Director Mabe.

Motion Passed 7-0

6. Adjourn the Municipal Development District meeting.

President Armstrong adjourned the Municipal Development District meeting at 6:06 p.m.

CLOSED SESSION

7. Recess into Closed Session in compliance with Section 551.001 et. Seq. Texas Government Code, to wit:

- a. Section 551.087 (economic development) to deliberate potential commercial opportunities and incentives.**

Chairperson Armstrong recessed the meeting to go into Closed Session at 6:06 p.m.

8. Reconvene into Regular Session and take any actions necessary as result of the Closed Session.

Chairperson Armstrong reconvened the meeting into Regular Session at 7:16 p.m.

No action was taken.

9. Review and discuss the financial report of the Oak Point Economic Development Corporation.

City Manager Ashley gave the financial report and answered questions from board members.

10. City Projects Update.

City Manager Ashley provided a progress update for developments throughout the City.

11. Report from Management Analyst.

City Staff Harris introduced himself to the EDC board and updated them on the Character Code Advisory Committee workshop and the results of that meeting.

12. Schedule for signs.

City Manager Ashley informed the board that the permitting process is moving along, and a definitive schedule for project completion is not yet available.

13. Retail Incentive Program discussion.

Director Risher shared the guidelines suggested by the committee assigned to this project. The board discussed the findings, and made a plan to pass a final version of the policy in their next meeting.

14. Character Code Advisory Committee workshop dates.

City Manager Ashley informed the board that the Character Code Advisory Committee would next meet on 10/30 and 12/13.

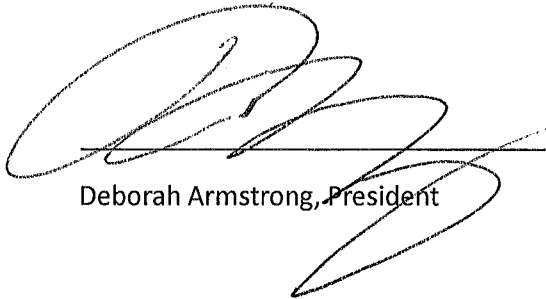
15. Discuss future agenda items for the next regular meeting of the Economic Development Corporation.

- EDC Incentives Policy
- Retail Incentive Program Guidelines
- Sign Update

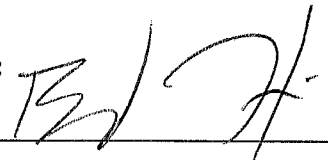
16. Adjourn.

Director Peterman made a motion to adjourn the meeting at 7:56 p.m.; motion seconded by Vice President Wootton.

Motion Passed 7-0



Deborah Armstrong, President

ATTEST: 
Brad Harris, EDC Secretary