

Meeting Minutes

**Regular Meeting of the Oak Point Parks and Recreation Commission**

**Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068**

**Monday, September 12, 2022 -- 6:00 P.M.**



**1. Call to order, roll call, and announce a quorum is present.**

Chairperson Risher called the meeting to order at 6:09 p.m. with the following roll call:

Candy Risher	Chairperson	Present
Ryan McDow	Vice Chairperson	Present
Jeanine Hall	Commissioner	Present
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Present
Elizabeth Savage	Alternate	Present
Valerie Watson	Alternate	Present

City staff present:

Emma Crotty	Support Services Coordinator
Stephen Ashley	City Manager

City Council present:

Scott Dufford	Deputy Mayor Pro Tem
Dena Meek	Mayor

And with a quorum present the following items were addressed:

**2. Pledge of Allegiance and Pledge to the Texas Flag.**

Chairperson Risher led the Pledge of Allegiance and Pledge to the Texas Flag.

**3. Public Input.**

No public input.

**4. Administer Oath of Office and Statement of Appointed/Elected Official to the newly appointed Parks and Recreation Commission member.**

City Staff Crotty administered the Oath of Office and Statement of Appointed/Elected Officials to new member Valerie Watson.

**5. Consider and act upon the minutes from the August 8, 2022 regular meeting of the Oak Point Parks and Recreation Commission.**

Vice Chairperson McDow noticed an error in the minutes and made a motion to pass the minutes with a correction; motion seconded by Commissioner Cox.

**Motion Passed 5-0**

**6. Discuss and act on a location for an additional trash can at Jake's Place Park.**

Vice Chairperson McDow and Commissioner Cox noted that the Board had previously agreed on putting the trash can at the pavilion in Jake's Place Park; no action taken.

**7. Review, discuss, and act on a quote for Jake's Place Park pavilion repairs.**

Staff presented the Board with two quotes on repairs for the stonework at the pavilion in Jake's Place Park. Vice Chairperson McDow made motion to approve the quote from Tejas Stone Works Inc. with cost not to exceed \$5,000; motion seconded by Commissioner Love.

**Motion Passed 5-0**

- 8. Discuss, consider, and act on conducting a reserve study for Oak Point's Park and Recreation assets.**  
Chairperson Risher shared an example of a reserve study and requested that the Board consider having one done for all the City's parks and recreation assets. Vice Chairperson McDow made a motion to direct staff to investigate options and pricing for conducting a reserve study for the City of Oak Point's Park System; motion seconded by Commissioner Cox.

**Motion Passed 5-0**

- 9. Workshop to discuss goals and projects for the Parks and Recreation Commission.**  
The Board reviewed existing goals and projects. Chairperson Risher led a brainstorming activity followed by a discussion to determine future PARC goals and projects.

**10. Discuss future agenda items and the date of the next Parks and Recreation Commission meeting**

- Reserve Study Proposals
- Lighting
- Trails
- Designate a City bird, flower, and tree
- Reassess boat ramp/parking pass ordinance
- Consider online option for purchasing boat ramp passes
- Landscape Planning for Jake's Place Park
- Community Garden Presentation from Commissioner Love

**11. Adjourn.**

Vice Chairperson McDow made a motion to adjourn the meeting at 7:59 PM; motion seconded by Commissioner Love.

**Chairperson Risher adjourned the meeting at 7:59 PM.**



Candy Risher, Chairperson

**ATTEST:**



Emma Crotty, PARC Secretary

