

Meeting Minutes

**Regular Meeting of the  
Oak Point Economic Development Corporation**

**Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068**

**Tuesday, July 13, 2021 -- 6:00 P.M.**



**ECONOMIC DEVELOPMENT CORPORATION**

**1. Call to order, roll call, and announce a quorum is present.**

Vice President Hankins called the meeting to order at 6:01 p.m. with the following roll call:

Deborah Armstrong	President	Present
James Hankins	Vice President	Present
Scott Dufford	Council Liaison	Present
Lou Americo	Director	Present
Jacob Paredes	Director	Absent
Don Lindemann	Director	Present
Keith Palmer	Director	Absent

**City staff present:**

Stephen Ashley	City Manager
Jennifer Henry	Court Clerk/Administrative Assistant

And with a quorum present the following items were addressed:

**2. Pledge of Allegiance and Pledge to the Texas Flag.**

President Armstrong led the Pledge of Allegiance and the Pledge to the Texas Flag.

**3. Public Input.**

No public input.

**4. Consider and act upon the minutes from the June 8, 2021 Regular Meeting of the Oak Point Economic Development Corporation.**

Director Americo made a motion to approve the minutes of the June 8, 2021 regular meeting; motion seconded by Director Lindemann.

**Motion Passed 5-0**

**5. Review and discuss a financial report of the Oak Point Economic Development Corporation.**

City Manager Ashley presented the financial report and answered questions. Director Lindemann requested a breakdown of expenditures for EDC funds.

**6. Discussion on updates EDC booth display.**

President Armstrong gave the Board Members an update on the visit with the Trade Group. President Armstrong explained that her and Vice President Hankins had chosen different pictures for our existing pop-up booth and were also going to purchase a banner board to set up in addition to the pop-up.

**7. Kick-off meeting with Corbin Design.**

President Armstrong gave an update for new Board Members and the public about the background of working with Corbin Design. Moira O'Polka our Project Manager and Jeff Frank our Lead Designer gave a detailed presentation on the Wayfinding Signs project. Different phases of the project with timelines were discussed as well as different types of signs. Samples of other Municipalities were shown, and the

Board Members asked questions and gave ideas to the Corbin Design team. The Corbin Design team will plan to give the EDC an update during the September EDC meeting.

**8. Discuss possible topics to include on agendas of future meetings and the date of the next Economic Development Corporation meeting.**

Meeting with Pau

Pictures for Microsite

21/22 Budget

Booth Update

RFQ for Rudman land use

Denton ISD Property

City owned lot behind CVS

Creation of an added City position to assist EDC

**9. Adjourn. (Armstrong)**

**President Armstrong adjourned the meeting at 7:58 p.m.**

  
Deborah Armstrong, President



**ATTEST:**

  
Jennifer Henry, EDC Secretary