



Meeting Minutes
**Joint Meeting of the
 Oak Point Planning & Zoning Commission and the
 Oak Point Capital Improvement Advisory Committee**
Tuesday, July 6, 2021
6:00 P.M.
Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

1. Call to Order, Roll Call, and Announce a Quorum is Present

Vice Chairperson Collins called the meeting to order at 6:09 p.m. with the following roll call:

Neil Collins	Vice Chairperson	Present
Barney Carrington	Commissioner	Present
Brent Coleman	Commissioner	Resigned
David Garb	Commissioner	Present
Bill Gusick	Commissioner	Present
Jeff Stafford	Commissioner	Present
Debbie Peterman	Alternate	Present
Richard Shine	Alternate	Present

City staff present:

Stephen Ashley	City Manager
Joni Vaughn	City Secretary

City Council present:

Dena Meek	Mayor
John Lusk	Mayor Pro Tem
David McBeth	Council Member
Dave Klewicki	Council Member

2. Pledge of Allegiance and Pledge to the Texas Flag

Vice-Chairperson Collins led the pledges.

3. Public Comment

Kevin Woods, 504 Bronco Trail and Dillon Bocanegra, 502 Bronco Trail, addressed the Planning and Zoning Commission with their concerns and disapproval of the possibility of Bronco Trail being connected the proposed Estates at Windsor Springs development.

Planning and Zoning Commission Agenda Items

4. Consider and act upon minutes from the June 1, 2021, regular meeting of the Planning & Zoning Commission.

Motion to approve the minutes of the June 1, 2021 regular meeting with corrections to the attendance was made by Commissioner Stafford; motion seconded by Commissioner Gusick.

Motion Passed 5-0

5. Consider and act upon a request from Denton ISD to recommend approval of a site plan for a transportation facility on Lot 1, Block 1, of the Denton Middle School No. 8 Addition; a 49.62-acre lot situated in the George W. Daniels Survey, Abstract 331; located at 8650 Martop Road, City of Oak Point, Denton County, Texas.

City Planner Coker explained the project, his report, and answered questions. Tom Rutledge, with Teaque, Nall and Perkins, also answered questions.

Commissioner Stafford made a motion to recommend approval of a site plan for a transportation facility on Lot 1, Block 1, of the Denton Middle School No. 8 Addition; a 49.62-acre lot situated in the George W. Daniels Survey, Abstract 331; located at 8650 Martop Road, City of Oak Point, Denton County, Texas with the following conditions – that an 8-foot curvilinear trail segment be included in the landscaped area adjacent to Winchester Lane and that a solid, living screen be included on the concept plan that separates

6. **Public Hearing to hear comments on a request for a Special Use Permit for a 1,200 square-foot accessory structure on approximately .73 acres in the Crescent Oaks Beach Estates, Phase 2, Lot 7C, also known as 1209 Lakeshore Blvd., Oak Point, Texas.**

Vice-Chairperson Collins opened the Public Hearing at 6:17 p.m. No one came forward to speak. Vice-Chairperson Collins closed the Public Hearing at 6:18 p.m.

7. **Consider and act upon recommendation of approval for a request for a Special Use Permit for a 1,200 square-foot accessory structure on approximately .73 acres in the Crescent Oaks Beach Estates, Phase 2, Lot 7C, also known as 1209 Lakeshore Blvd., Oak Point, Texas.**

City Manager Ashley explained the agenda item and answered questions.

Property owner and applicant Dana Swan answered questions about her property.

Commissioner Stafford made a motion to recommend approval of a Special Use Permit for a 1,200 square-foot accessory structure on approximately .73 acres in the Crescent Oaks Beach Estates, Phase 2, Lot 7C, also known as 1209 Lakeshore Blvd., Oak Point, Texas, with the following conditions: allowing only this one 1200 square-foot accessory structure on the property to serve as the maximum allowed by ordinance and no other accessory structure shall be permitted, requiring attractive and appropriate landscaping to screen the accessory structure along Bridle Trail, requiring the construction to conform to the site plan as presented and to be built congruently with house; motion seconded by Commissioner Shine.

Motion Passed 5-0

8. **Future Agenda Items**

Amend Code of Ordinances regarding Special Use Permit

9. **Adjourn**

Motion to adjourn was made by Commissioner Stafford; motion seconded by Commissioner Coleman.

Motion Passed 5-0

Vice-Chairperson Collins adjourned the meeting at 7:49 p.m.

Neil Collins, Vice-Chairperson

ATTEST:

Joni Vaughn, City Secretary