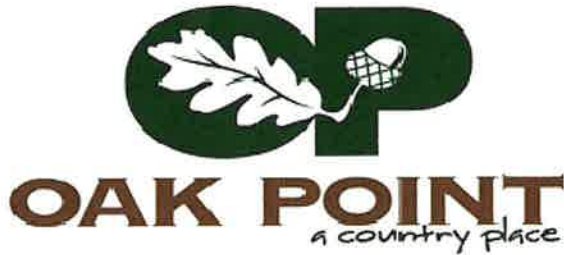


## Meeting Minutes

### Oak Point Parks and Recreation Commission

Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Monday, June 13, 2022 -- 6:00 P.M.



**1. Call to order, roll call, and announce a quorum is present.**

Chairperson Cox called the meeting to order at 6:09 p.m. with the following roll call:

Skip Cox	Chairperson	Present
Ryan McDow	Vice Chairperson	Present
Dawn Hicks	Commissioner	Absent
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Present (late, 6:21 PM)
Candace Williams	Alternate	Absent
Jerry Raye	Alternate	Absent

City staff present:

Jennifer Henry	Court Clerk/Administrative Assistant
Emma Crotty	Support Services Coordinator

City Council present:

Scott Dufford  
Dena Meek

And with a quorum present the following items were addressed:

**2. Pledge of Allegiance and Pledge to the Texas Flag.**

Chairperson S. Cox led the Pledge of Allegiance and Pledge to the Texas Flag.

**3. Public Input.**

Melissa Pescatello (610 Torero) asked the Board to reconsider items 9 (picnic tables) and 11 (restrooms) from the Corps Lease Letter that Mayor Pro Tem had included in the meeting packet.

**4. Consider and act upon the minutes from the May 9, 2022 regular meeting of the Oak Point Parks and Recreation Commission.**

Vice Chairperson McDow made a motion to approve the minutes of the May 9, 2022 meeting; motion was seconded by Commissioner K. Cox

**Motion Passed 3-0**

**5. Discuss, consider, and act on quote received for Poison Ivy Removal.**

Travis Wilson from Trinity Landscaping spoke on the quote presented to the Board. He suggested clearing out the poison ivy on the ground as well as the vines to preserve the trees that were in the area. Following removal, he further advised that multiple applications of herbicide and consistent mowing would be needed. The Board would like to receive another quote before making a decision. No action taken.

**6. Update on Turf/Wood Fiber removal and install for Jakes Place.**

City Staff Henry shared that installation would be occurring Thursday, June 16<sup>th</sup> and Friday, June 17<sup>th</sup>. Announcement of park closure for those days was shared on social media and signage will be posted at the park as well.

**7. Discussion on Lighting quote/options.**

Item forwarded to next meeting.

**8. Discussion on missing Pavilion Bricks.**

Board would like to receive quotes for repairs. Item forwarded to next meeting.

**9. Discuss, consider, and act on quote received for fence repair near the Baseball Field around the west area.**

Two quotes from All-Texas Fence were presented that addressed fence repairs and the addition of a backstop. Commissioner Love suggested the Board at least approve the repairs and can consider the backstop at a later date. Commissioner Love made a motion to purchase repairs not to exceed \$2,500; motion was seconded by Commissioner K.Cox.

**Motion Passed 4-0**

**10. Discuss Corps Lease Letter.**

Deputy Mayor Pro Tem S. Dufford spoke on the Corps Lease Letter and presented a map for suggested additions and improvements to the City's boat launch area. He advised that items 11 (fixed restroom) and 14 (small playground) be removed from the request. The installation of a kiosk for boat launch passes with an ice machine was discussed, but it was noted that the kiosk would need adequate lighting and security.

**11. Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.**

- Discussion on lighting quote/options.
- Discussion on pavilion repair.
- Discuss and consider additional poison ivy removal quotes.
- Discuss and consider quote(s) on basketball court improvements.
- Discuss revised Corps Lease Letter.
- Presentation from Texas Woman's University representative on establishing a pollinator garden.

**12. Adjourn.**

Chairperson S. Cox made a motion to adjourn the meeting at 7:06 PM; motion was seconded by Vice Chairperson McDow.

**Motion Passed 4-0**

  
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Skip Cox, Chairperson

**ATTEST:**

  
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Emma Crotty, PARC Secretary

