

Oak Point Parks and Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, April 12, 2021 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present.

Chairperson Cox called the meeting to order at 6:07 p.m. with the following roll call:

Skip Cox	Chairperson	Present
Ryan McDow	Vice Chairperson	Present-Arrived Late
Dawn Hicks	Commissioner	Absent
Manny Bazen	Commissioner	Absent
Leslie Maynard	Commissioner	Absent
Susan Dorsey	Alternate	Absent
Candace Williams	Alternate	Present
Jerry Raye	Alternate	Present

City staff present:

Stephen Ashley	City Manager
Jennifer Henry	Court Clerk/Administrative Assistant

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Cox led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

No public input.

4. Consider and act upon the minutes from the September 14, 2020 & February 8, 2021 regular meeting of the Oak Point Parks and Recreation Commission.

Commissioner Raye made a motion to approve the minutes of the September 14, 2020 & February 8, 2021 meeting; motion seconded by Commissioner Williams.

Motion Passed 3-0

5. Discussion about lighting at Jakes Place Park.

City Manager Ashley gave a presentation and shared a quote from SPARK Lighting on solar lighting for Jakes Place Park. Board Members expressed interest in having a pole light near benches and near the NW entrance of the park. Approximate pricing per lights were \$700.00 per Bollard Light & \$1,250.00 per Pole Light. It was also expressed that Board Members would like to have staff look into pricing of conduit lighting to be discussed at a future meeting.

6. Discussion of possible changes to the collection fees and entrance of the boat ramp.

City Manager Ashley reported the staff from the Public Works Department was willing to work several weekends and a holiday to assess the volume and need for a hired attendant. The Board Members agreed that two weekends during June & two weekends during July to included July 4th weekend would be adequate to determine a need for changes to the entrance fee collection method. "No parking" signs in the neighborhood leading to the boat ramp were also discussed. City Manager Ashley will calculate overtime expenses for the Public Works Department and report back to the Board at the next meeting.

7. Discussion of landscape and irrigation system issues.

Chairperson Cox spoke about drip line irrigation for trees at Jakes Place Park. Chairperson Cox will get estimates for drip line irrigation. Chairperson Cox also suggested milkweed plants for Monarch egg laying at the Butterfly garden. It was suggested that milkweed plants and/or flowers be placed at the NW entrance & East side of the park. Plantings could possibly begin in the fall.

8. Discussion of a Citizen Survey regarding the boat ramp.

Board Members wanted a few changes to the survey to include adding what Subdivision the survey taker lives in. Vice Chairperson McDow made a motion to allow City Staff to spend up to \$750.00 for the Survey Monkey Boat Ramp; motion seconded by Commissioner Williams.

Motion Passed 4-0

9. Discussion regarding the removal of Chinese privets on Corp property east of Yacht Club Road.

Council Member Dufford was unable to provide a 3rd quote for the removal of the Chinese Privets with a Bobcat. Board Members questioned if it was the City's responsibility to remove the Chinese Privets instead of the PARC Board since the initial clearing would be in the right of way. Vice Chairperson McDow made a motion to give City Council an opportunity to budget funds for the removal of the Chinese Privets during the FY 21/22 Budget Meetings and the PARC Board would reconsider discussion after 6 months; motion seconded by Commissioner Raye.

Motion Passed 4-0

10. Consider and act on hiring an arborist to make an assessment on the health of the park trees.

City Manager Ashley will get a quote for hiring an Arborist to assess the park trees.

11. Consider and act on hiring a tree removal service to remove a tree in the north east quadrant of Jakes Place Park.

Board Members agreed that once an Arborist was hired, the Arborist could advise if removal of the tree was necessary. Board Members also expressed interest in an Arborist with a connection to tree removal service to combine assessment of the trees along with removal or trimming if necessary.

12. Consider and act on the purchase of an additional dog waste station.

Chairperson Cox suggested adding a dog waste station to the NW corner entrance of Jakes Place Park. Vice Chairperson McDow made a motion to allow City Manager Ashley to purchase a dog waste station similar to the existing dog waste station not to exceed \$350.00; motion seconded by Commissioner Raye.

Motion Passed 4-0

13. Discuss bollards being placed on/near walking trail at Jakes Place Park at the west end, near the ball fields to discourage motorized vehicles from driving on the trail.

Commissioner Raye offered telephone polls to the City. City Manager will get with Public Works and arrange a time for the poles to be picked up. City Manager Ashley will also get pricing on bollards for Jakes Place Park in the event the telephone poles do not adequately discourage vehicles from driving on the walking trail.

14. Discuss possible topics to include on agendas of future meetings and the date of the next meeting Parks and Recreation Commission meeting.

Conduit Lighting at Jakes Place
Pricing/Quote for Arborist

15. Adjourn.

Chairperson Cox adjourned the meeting at 8:07 pm.



Skip Cox, Chairperson

ATTEST:


Jennifer Henry, Secretary