



Meeting Minutes
Special Meeting of the Oak Point City Council

Oak Point City Hall
Monday, February 22, 2021
6:00 P.M.

Meeting held remotely via Zoom

1. Call to Order, Roll Call, and Determination of Quorum

Mayor Palmer called the meeting to order at 6:08 p.m. with the following roll call:

Keith Palmer	Mayor	Present
John Lusk	Mayor Pro Tem	Absent
Don Lindemann	Deputy Mayor Pro Tem	Present
Dena Meek	Council Member	Present
Kyle Thompson	Council Member	Present
Scott Dufford	Council Member	Present

City staff present:

Stephen Ashley	City Manager
Mike Shackleford	Director of Public Safety
Joni Vaughn	City Secretary
Donna Boner	Finance Manager

And with a quorum present the following items were addressed.

2. Invocation

Councilmember Meek gave the invocation.

3. Pledge of Allegiance

Mayor Palmer led the Pledge of Allegiance and Pledge to the Texas Flag.

4. Items of Community Interest

City Secretary Vaughn announced there will be a Ballot Drawing on Friday, February 26, 2021 at 9:00 a.m. to determine the order that the names of ballot applicants will be placed on the ballot.

5. Public Input

No one came forward to speak.

6. Presentation and discussion of the following reports:

- **Financial Report for January 2021**
- **Quarterly Investment Report**
- **Municipal Court Report for January 2021**
- **Permits Report for January 2021**
- **Department of Public Safety (DPS) Report for the month of January 2021**

Finance Manager Donna Boner gave the financial report.

CONSENT AGENDA

7. Consider and act upon the minutes for the January 19, 2021 Regular City Council meeting.
8. Consider and act upon a resolution adopting an Investment Policy.
9. Consider and act upon acceptance of the 2020 Racial Profiling Report.
10. Consider and act upon a resolution authorizing the City Manager to execute a Joint Election Agreement and Contract for Election Services with the Denton County Elections Administrator regarding the County's coordination, supervision, and operation of the City's general election to be held on Saturday, May 1, 2021.
11. Consider and act upon a Replat Plat of Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas.
12. Consider and act upon a Concept Plan for Cross Oak Commercial, Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas.

Council Member Meek made a motion to pull Consent Agenda Items 11 and 12 from the Consent Agenda motion seconded by Council Member Thompson.

Motion Passed 4 – 0

Council Member Meek made a motion to approve Consent Agenda Items 7-10; motion seconded by Council Member Thompson.

Motion Passed 4 – 0

- ▼ Council Member Thompson made a motion to approve a Replat Plat of Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 4 – 0

Council Member Thompson made a motion to approve a Concept Plan for Cross Oak Commercial, Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 4 – 0

REGULAR AGENDA

13. Public Hearing to hear comments on a request for a Specific Use Permit for an accessory structure (a 3,200 square-foot workshop/barn) on approximately 4.56 acres in the Burgess Addition, Abstract A, Tract 1, also known as 102 Winchester Road, Oak Point, Texas.

Mayor Palmer opened the Public Hearing at 6:30 pm. No one came forward to speak. Mayor Palmer closed the Public Hearing at 6:31 pm.

14. Consider and act upon an ordinance to approve a Specific Use Permit for a 3,200 square-foot accessory structure on approximately 4.56 acres in the Burgess Addition, Abstract A, Tract 1, also known as 102 Winchester Road, Oak Point, Texas.

Council Member Thompson made a motion to approve an ordinance to approve a Specific Use Permit for a 3,200 square-foot accessory structure on approximately 4.56 acres in the Burgess Addition, Abstract A, Tract 1, also known as 102 Winchester Road, Oak Point, Texas; motion seconded by Council Member Meek.

Motion Passed 4 – 0

- 15. Consider and act upon an ordinance to impose a tax ceiling on the municipal taxes paid by those persons sixty-five (65) years of age or older or disabled on their homesteads.**

Deputy Mayor Pro Tem Lindemann made a motion to approve an ordinance to impose a tax ceiling on the municipal taxes paid by those persons sixty-five (65) years of age or older or disabled on their homesteads; motion seconded by Council Member Meek.

Motion Passed 4 – 0

- 16. Consider and act to authorize the City Manager to execute a proposal for engineering services for roadway rehabilitation in the Eagles Landing Subdivision.**

Council Member Dufford made a motion to authorize the City Manager to execute a proposal for engineering services for roadway rehabilitation in the Eagles Landing Subdivision; motion seconded by Council Member Meek.

Motion Passed 4 – 0

- 17. Consider and act to authorize the City Manager to execute a proposal for engineering services for roadway rehabilitation in the Emerald Sound Subdivision.**

Deputy Mayor Pro Tem Lindemann made a motion to authorize the City Manager to execute a proposal for engineering services for roadway rehabilitation in the Emerald Sound Subdivision; motion seconded by Council Member Meek.

Motion Passed 4 – 0

- 18. Consider and act upon topics to be scheduled for a future City Council Meeting.**

Council Member Meek would like an update on Road Impact Fees.

Council Member Dufford would like to amend the animal ordinance regarding cats running loose.

- 19. Discussion regarding last week's winter storm, the response, concerns.**


Mayor Palmer stated we needed not only to add pandemics to our City emergency plan, but we also need to include winter storms. Council Member Thompson suggested obtaining a standing contract with a company to clear City roads during a winter storm. Council Member Meek would like to discuss generators for the city buildings during the next budget cycle.

- 20. Adjournment.**

Council Member Meek made a motion to adjourn; motion seconded by Councilmember Thompson.


Motion Passed 4-0

Mayor Palmer adjourned the meeting at 7:13 pm.



Keith Palmer, Mayor



ATTEST:


Joni Vaughn, City Secretary

