



Meeting Minutes
Regular Meeting of the
Oak Point Planning & Zoning Commission
Tuesday, February 2, 2021
6:00 P.M.
via Zoom

1. Call to Order, Roll Call, and Announce a Quorum is Present

Vice Chairperson Collins called the meeting to order at 6:02 pm with the following roll call:

David McBeth	Chairperson	Present – arrived at 6:15 pm
Neil Collins	Vice Chairperson	Present
Barney Carrington	Commissioner	Present
Brent Coleman	Commissioner	Present
David Garb	Commissioner	Absent
Bill Gusick	Commissioner	Present
Jeff Stafford	Commissioner	Present
Debbie Peterman	Alternate	Present
Richard Shine	Alternate	Present

City staff present:

Stephen Ashley	City Manager
Michael Coker	City Planner
Joni Vaughn	City Secretary

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag

Vice Chairperson Collins led the pledges to the flags.

3. Public Comment

No one came forward to speak.

4. Consider and act upon minutes from the January 5, 2021 regular meeting of the Planning & Zoning Commission.

Commissioner Stafford made a motion to approve the minutes of the January 5, 2021 minutes; motion seconded by Commissioner Gusick.

Motion Passed 7-0

5. Consider and act upon a request to recommend a Replat Plat of Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas.

City Planner Coker explained the request for a Replat. City Planner Coker and James Yu, Peloton Land Solutions, answered questions about the Replat.

Commissioner Stafford made a motion to recommend a Replat Plat of Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas subject to staff recommendation and subject to documented approval on letterhead from Upper Trinity Regional Water District and Mustang Special Utility District; motion seconded by Commissioner Coleman.

Motion Passed 7-0

6. Consider and act upon a request to recommend a Concept Plan for Cross Oak Commercial, Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas.

City Planner Coker explained the request for a Concept Plan. City Planner Coker and James Yu, Peloton Land Solutions, answered questions about the Concept Plan.

Commissioner Stafford made a motion to recommend a Concept Plan of Lot 5, Block 15E, Cross Oak Ranch Phase 3, Tract 15, Oak Point, Texas; motion seconded by Commissioner Carrington.

Motion Passed 7-0

7. Public Hearing to hear comments on a request for a Specific Use Permit for an accessory structure (a 2,000 square-foot workshop/barn) on approximately 4.56 acres in the Burgess Addition, Abstract A, Tract 1, also known as 102 Winchester Road, Oak Point, Texas.

Vice Chairperson Collins opened the Public Hearing at 6:45 pm.

No came forward to speak.

Vice Chairperson Collins closed the Public Hearing at 6:47 pm.

8. Consider and act upon a request to recommend a Specific Use Permit for an accessory structure (a 2,000 square-foot workshop/barn) on approximately 4.56 acres in the Burgess Addition, Abstract A, Tract 1, also known as 102 Winchester Road, Oak Point, Texas.

City Planner Coker explained the request for a Specific Use Permit and answered questions. The enclosed area of structure has 2,000 square feet and the open sheds on either side with roofs add an additional 1,200 square feet to the structure making it a total of 3,200 square feet.

Commissioner Stafford made a motion to approve recommendation of a Specific Use Permit for a 3,200 square-foot workshop/barn on approximately 4.56 acres in the Burgess Addition, Abstract A, Tract 1, also known as 102 Winchester Road, Oak Point, Texas subject to owner providing an updated site plan no less than 1 week before the City Council meeting; motion seconded by Commissioner Coleman.

Motion Passed 7-0

9. Future Agenda Items

Council Member Scott Dufford requested that the Planning and Zoning Commission discuss and consider action to issue a communication in support of a new House Bill 233 that would exempt cities under 25,000 from House Bill 2439.

10. Adjourn

Motion to adjourn was made by Vice Chairperson Collins; motion seconded by Commissioner Stafford.

Vice Chairperson Collins adjourned the meeting at 6:55 p.m.


Neil Collins, Vice Chairperson



ATTEST:


Joni Vaughn, City Secretary