



Meeting Minutes  
Regular Meeting of the Oak Point City Council

Oak Point City Hall  
100 Naylor Road, Oak Point, Texas  
Wednesday, January 19, 2021  
6:00 P.M.

**1. Call to Order, Roll Call, and Determination of Quorum**

Mayor Meek called the meeting to order at 6:06 p.m. with the following roll call:

|               |                      |         |
|---------------|----------------------|---------|
| Dena Meek     | Mayor                | Present |
| John Lusk     | Mayor Pro Tem        | Present |
| Scott Dufford | Deputy Mayor Pro Tem | Present |
| Kirk Hawrysis | Council Member       | Present |
| Dave Klewicki | Council Member       | Present |
| David McBeth  | Council Member       | Present |

City staff present:

|                |                       |
|----------------|-----------------------|
| Stephen Ashley | City Manager          |
| Jeff Moore     | City Attorney         |
| Jennifer Henry | Acting City Secretary |
| Douglas Tatu   | DPS Director          |
| Donna Boner    | Finance Manager       |
| Michael Coker  | City Planner          |

And with a quorum present the following items were addressed.

**2. Invocation**

Mayor Meek gave the invocation.

**3. Pledge of Allegiance**

Emele Latu & Mayor Meek led the pledges to the flags.

**Recognition of Chief Shackelford's Retirement from the City of Oak Point.**

Mayor Meek presented Chief Shackelford with a wall clock plaque commemorating his retirement and thanking him for his years of service to the City of Oak Point.

**4. Items of Community Interest**

Mayor Meek announced that the Copeland Government Center was temporarily closed until further notice. Mayor Meek relayed that Covid-19 cases hit a record high of 126 cases in the city limits, she urged residents to be cautious and stay safe. Mayor Meek also announced that January was Human Trafficking Awareness Month and residents to report suspicious behavior.

**5. Public Input**

Leslie Maynard, 1209 Yacht Club, asked Council to consider removing the memorial cross at Eagles Landing and Yacht Club Road.

Brent Coleman, 610 Eagles Landing Boulevard, asked Council to consider excluding the language in Article. 101.08 of the City of Oak Point Code of Ethics the statement about "leaving the room" as this is not a State Law.

Jerry Ray, 9699 Lonesome Dove Drive, asked Council to consider working with the County and the City of Little Elm in paving a portion of a dirt road in Oak Point.

Jeff Stafford, 780 Emerald Sound Boulevard, would like Council to consider the request of Brent Coleman and amend the language in Article 101.08 of the City of Oak Point Code of Ethics. Mr. Stafford also expressed that he was not in favor of a building a new City Hall.

Council Member Klewicki read an email from Melissa Pescatello, 610 Torero Trail. Melissa Pescatello asked Council to consider not calling the Boat Launch a park. Her concern with calling the area a park would lead people to believe it may be a recreational area and sending the wrong message as to what the area is to be used for. She also wrote that calling the area a park would not go over well with homeowners of Crescent Oaks. She asked Council Members to consider calling the area Shackelford Boat Ramp, Boat Launch, Boat Landing, Slipway, or Marina.

**6. Presentation and discussion of the following reports:**

- **Financial Report for December 2021**
- **Municipal Court Report for December 2021**
- **Permits Report for December 2021**
- **Department of Public Safety (DPS) Report for December 2021**

City Staff answered questions about monthly reports.

**7. Report from Council Liaison**

**a) Update on the Economic Development Corporation December Meeting**

Deputy Mayor Pro Tem Dufford did not give an update on the January EDC meeting as the meeting was a joint meeting with City Council and most Council Members attended the meeting.

**8. Recess into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code, to wit:**

- a) Section 551.074 (Personnel Matters) to deliberate the appointments to Police Chief and Fire Chief.**
- b) Section 551.074 (Personnel Matters) to deliberate appointments to the Planning & Zoning Commission and Board of Adjustment.**

City Council recessed into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code at 6:29 PM

**9. Reconvene into Regular Session.**

City Council reconvened into regular session at 7:03 PM. Council Member McBeth made a motion to appoint Debbie Peterman to the Planning & Zoning Commission motion seconded by Council Member Hawrysiw.

**Motion Passed 5-0**

Council Member McBeth made a motion to appoint Candace Williams and Jeanine Hall to the Board of Adjustments; motion seconded by Mayor Pro Tem Lusk.

**Motion Passed 5-0**

**10. Consider and act to approve an ordinance amending Chapter 9, Section 9.04.033 entitled "POLICE CHIEF, FIRE CHIEF AND OTHER PERSONNEL".**

Mayor Pro Tem Lusk made a motion to approve an ordinance amending Chapter 9, Section 9.04.033 entitled "POLICE CHIEF, FIRE CHIEF AND OTHER PERSONNEL" with a modification to paragraph F, section 2; motion seconded by Council Member Hawrysiw.

**Motion Passed 5-0**

**11. Consider and act to appoint a Department of Public Safety Director.**

Council Member Klewicki made a motion to appoint Sergeant Doug Tatu as the Director of the Department of Public Safety for the City of Oak Point; motion seconded by Council Member McBeth.

**Motion Passed 5-0**

**12. Consider and act to appoint a Fire Chief.**

Deputy Mayor Pro Tem Dufford made a motion to appoint Sergeant Shanon Roach as the Fire Chief for the City of Oak Point; motion seconded by Council Member McBeth.

**Motion Passed 5-0**

**13. Swearing in of Sergeant Doug Tatu as the new Police Chief and Shanon Roach as the new Fire Chief.**

Mayor Meek swore in Doug Tatu as the New Police Chief. Shanon Roach was absent and will be sworn in at the next City Council Meeting.

**Motion Passed 5-0**

**14. Consider and act to appoint board members.**

Motion to appoint board members made during Agenda item #10.

**15. Consider and act to approve recommendation of a revised concept plan PD-11.**

Mayor Pro Tem Lusk made a motion to approve recommendation of a revised concept plan PD-11; motion seconded by Deputy Mayor Pro Tem Dufford.

**Motion Passed 5-0**

**16. Consider and act to approve a development plan, façade plan, and a landscape plan for an approximately 10,000 square foot building at Prestonwood Polo Crossing, located at McCormick Road and FM 720, Hunters Ridge Addition, Lots 9R-2R and 9R-2R1.**

Mayor Pro Tem Lusk made a motion to approve a development plan, façade plan, and a landscape plan for an approximately 10,000 square foot building at Prestonwood Polo Crossing, located at McCormick Road and FM 720, Hunters Ridge Addition, Lots 9R-2R and 9R-2R1 subject to the amendment recommendation of the City Planner; motion seconded by Council Member McBeth.

**Ayes:** Lusk, McBeth, Klewicki, Dufford

**Noes:** Hawrysisio

**Motion Passed 4-1**

**17. Consider and act to authorize the City Manager to execute a contract, approved by the Oak Point EDC, for professional services between the City of Oak Point and Catalyst Commercial/Halff and Associates for Commercial Corridor Planning.**

Mayor Pro Tem Lusk made a motion to authorize the City Manager to execute a contract, approved by the Oak Point EDC, for professional services between the City of Oak Point and Catalyst Commercial/Halff and Associates for Commercial Corridor Planning; motion seconded by Council Member Hawrysisio.

**Motion Passed 5-0**

**18. Consider and Act on a Change Order to the Traffic Study in the Woodridge Estates Subdivision adding Martingale Trail, east of FM 720, and Glenview Drive to the study area.**

Council Member Hawrysisio made a motion to approve a Change Order to the Traffic Study in the Woodridge Estates Subdivision adding Martingale Trail, east of FM 720, and Glenview Drive to the study area; motion seconded by Council Member McBeth.

**Motion Passed 5-0**

**19. Discussion of Emergency Management – Winter Weather.**

City Manager Ashley explained to City Council Members regarding replacement/repair of the current generator. There was also discussion on installing “pigtaills” to power the heat into the Fire Bays.

**20. Discussion regarding renaming the boat ramp area.**

Deputy Mayor Pro Tem Dufford made a motion to table the discussion until the next meeting to give opportunity for the PARC Board to review names and give suggestions; motion seconded by Mayor Pro Tem Lusk.

**Motion Passed 5-0**

**21. Consider and act upon topics to be scheduled for a future City Council Meeting**

Mayor Pro Tem Lusk would like a discussion to determine long-term projection summary of rooftops and development areas and Texas Gov. code Section 551.071 & 551.072 for executive session

Deputy Mayor Pro Tem Dufford would like a discussion about adding on to the current City Hall and the current exclusion of allowing a property owner to be involved in the decision of a property located within 200 feet of their own property.

Council Member Klewicki would like a discussion about revising the ordinance having the Department of Public Safety reporting to City Council/City Manager in order to provide a clear clarification of the organizational chart.

Mayor Meek would like a discussion about Certificate of Occupancy Permits, new homes versus existing homes and a Closed Session for an update on current litigation.

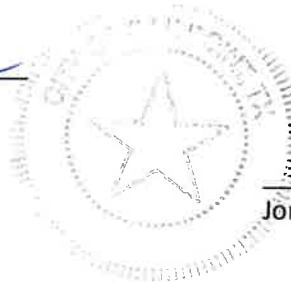
**22. Adjournment**

Mayor Pro Tem Lusk made a motion to adjourn the meeting; motion seconded by Council Member Hawrysiw.

**Motion Passed 5-0**

**Mayor Meek adjourned the meeting at 8:22 pm.**

  
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Dena Meek, Mayor



ATTEST:  
  
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Joni Vaughn, City Secretary