



Meeting Minutes
Regular Meeting of the Oak Point City Council

Oak Point City Hall
Tuesday, January 19, 2021
6:00 P.M.

Meeting held remotely via Zoom

1. Call to Order, Roll Call, and Determination of Quorum

Mayor Palmer called the meeting to order at 6:01 p.m. with the following roll call:

Keith Palmer	Mayor	Present
John Lusk	Mayor Pro Tem	Present
Don Lindemann	Deputy Mayor Pro Tem	Present
Dena Meek	Council Member	Present
Kyle Thompson	Council Member	Present
Scott Dufford	Council Member	Present

City staff present:

Stephen Ashley	City Manager
Mike Shackelford	Director of Public Safety
Joni Vaughn	City Secretary
Donna Boner	Finance Manager
Michael Coker	City Planner

And with a quorum present the following items were addressed.

2. Invocation

Councilmember Meek gave the invocation.

3. Pledge of Allegiance

Mayor Palmer led the Pledge of Allegiance and Pledge to the Texas Flag.

4. Items of Community Interest

- Council Member Meek reported that Paul Bastaich, Director of Veterans' Affairs for Denton County, was a recipient of the 2020 Congressional Veteran Commendation given by our U.S. Representative, Dr. Michael C. Burgess, and the 26th District.
- CVS opened their Oak Point store on Sunday, January 17th.

5. Public Input

No one came forward to speak.

6. Presentation and discussion of the following reports:

- **Financial Report for December 2020**
- **Municipal Court Report for December 2020**
- **Permits Report for December 2020**
- **Department of Public Safety (DPS) Report for the month of December 2020**

Finance Manager Donna Boner gave the financial report.

CONSENT AGENDA

7. Consider and act upon the minutes for the December 21, 2020 Regular City Council meeting.
8. Consider and act upon a resolution ordering a General Election to be held on Saturday, May 1, 2021 for the purpose of electing a Mayor and two (2) City Council Members.
9. Consider and act upon a recommendation from the Planning and Zoning Commission to approve a Final Plat for the Prairie Oaks South, 31.696 acres in the Marsella Jones Survey, Abstract 662, Denton County, Texas.
10. Consider and act upon a recommendation from the Planning and Zoning Commission to approve a Final Plat for Green Briar Road, 0.741 acres in the Marsella Jones Survey, Abstract 662, Denton County, Texas.

Council Member Meek made a motion to pull Agenda Items 9 & 10 from the Consent Agenda for discussion; motion seconded by Council Member Dufford.

Motion Passed 5-0

Council Member Dufford made a motion to pull Agenda Item 7 from the Consent Agenda for corrections; motion seconded by Council Member Thompson.

Motion Passed 5-0

Mayor Pro Tem Lusk made a motion to approve the minutes of the December 21, 2020 regular City Council meeting with corrections; motion seconded by Council Member Meek.

Motion Passed 5-0

Council Member Thompson made a motion to approve a resolution ordering a General Election to be held on Saturday, May 1, 2021 for the purpose of electing a Mayor and two City Council Members; motion seconded by Mayor Pro Tem Lusk.

Motion Passed 5-0

City Planner Michael Coker explained the request for a final plat for Prairie Oaks South and answered Council's questions.

Council Member Thompson made a motion to approve the final plat for Prairie Oaks South, 31.696 acres in the Marsella Jones Survey, Abstract 662, Denton County, Texas; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

City Planner Michael Coker explained the request for a final plat for Green Briar Road and answered Council's questions. Paul McCracken, Engineer with Kimley-Horn, also answered Council's questions.

Council Member Thompson made a motion to approve the final plat for Green Briar Road, 0.741 acres in the Marsella Jones Survey, Abstract 662, Denton County, Texas; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

REGULAR AGENDA

- 11. Public Hearing to hear comments on a request for a Specific Use Permit for a 2400 square foot accessory building at 731 Oak View Drive, Oak Point.**

Mayor Palmer opened the Public Hearing at 6:23 pm. No one came forward to speak. Mayor Palmer closed the Public Hearing at 6:24 pm.

- 12. Consider and act upon an ordinance for a Specific Use Permit for a 2400 square foot accessory building at 731 Oak View, Oak Point.**

City Planner Michael Coker explained the request for a Special User Permit at 731 Oak View and answered Council's questions.

Council Member Dufford made a motion to approve an ordinance for a Special Use Permit for a 2400 square foot accessory building at 731 Oak View Drive, Oak Point; motion seconded by Council Member Meek.

Motion Passed 5-0

- 13. Public Hearing to hear comments on amending the Subdivision Ordinance by amending Chapter 10, Article 10.03, entitled "SUBDIVISION ORDINANCE," Division 3, Section 10.03.097(7) entitled "LOTS/TRACTS/RESERVES".**

Mayor Palmer opened the Public Hearing at 6:28 pm. No one came forward to speak. Mayor Palmer closed the Public Hearing at 6:29 pm.

- 14. Consider and act upon amending the Subdivision Ordinance by amending Chapter 10, Article 10.03, entitled "SUBDIVISION ORDINANCE," Division 3, Section 10.03.097(7) entitled "LOTS/TRACTS/RESERVES".**

City Manager Ashley explained the amendment to the Subdivision Ordinance and answered Council's questions.

Mayor Pro Tem Lusk made a motion to approve an ordinance amending the Subdivision Ordinance by amending Chapter 10, Article 10.03, entitled "SUBDIVISION ORDINANCE," Division 3, Section 10.03.097(7) entitled "LOTS/TRACTS/RESERVES"; motion seconded by Council Member Thompson.

Motion Passed 5-0

- 15. Consider and act upon a recommendation from the Planning and Zoning Commission to approve a proposed amendment to the Oak Point Code of Ordinances, Chapter 8, Article 8.03, Outdoor Lighting.**

City Manager Ashley explained the ordinance amending the chapter of the City's code dealing with outdoor lighting. Planning and Zoning Chairman McBeth thanked all those who assisted in this amendment to the City's outdoor lighting ordinance.

Mayor Pro Tem Lusk made a motion to approve an ordinance amending the Oak Point Code of Ordinances, Chapter 8, Article 8.03, Outdoor Lighting; motion seconded by Deputy Pro Tem Lindemann.

Motion Passed 5-0

16. Consider and act to authorize the City Manager to execute a proposal with Friese and Nichols to update the Capital Improvement Plan and develop roadway impact fees.

City Manager Ashley discussed the proposal and the process to update the CIP and develop roadway impact fees, then answered Council's questions.

Council Member Meek made a motion to authorize the City Manager to execute a proposal with Friese and Nichols to update the Capital Improvement Plan and develop roadway impact fees; motion seconded by Mayor Pro Tem Lusk.

Motion Passed 5-0

17. Consider and act to authorize the City Manager to seek proposals for engineering services for Eagles Landing and Emerald Sound road improvement projects.

City Manager Ashley reviewed estimated costs for road improvements in Eagles Landing and Emerald Sound and answered Council's questions.

Council Member Dufford made a motion to authorize the City Manager to seek proposals for engineering services for Eagles Landing and Emerald Sound road improvement projects; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

18. Consider and act upon an ordinance to impose a tax freeze on the municipal taxes paid by those persons sixty-five (65) years of age or older or disabled on their homesteads.

City Manager Ashley displayed a chart to show the possible savings for taxpayers as well as the impact on City revenues and answered Council's questions. Council Member Meek is favorable to the idea of the tax freeze, but would like to table this item to take more time to further study the impact of a tax freeze on the City's revenue and also that other questions posed by residents can be researched.

Mayor Pro Tem Lusk made a motion to table an ordinance to impose a tax freeze on the municipal taxes paid by those persons sixty-five (65) years of age or older or disabled on their homesteads until the February 16th meeting; motion seconded by Council Member Meek.

Motion Passed 5-0

19. Consider and act upon amending Chapter 6, Article 6.04 of the Oak Point Code of Ordinances entitled "WEEDS, RUBBISH, NUISANCES AND OTHER OFFENSIVE CONDITIONS; ILLEGAL DUMPING".

City Manager Ashley explained the need to update this portion of the code due to the addition of brush pick up services by our solid waste company.

Mayor Pro Tem Lusk made a motion to approve amending Chapter 6, Article 6.04 of the Oak Point Code of Ordinances entitled "WEEDS, RUBBISH, NUISANCES AND OTHER OFFENSIVE CONDITIONS; ILLEGAL DUMPING"; motion seconded by Council Member Thompson.

Motion Passed 5-0

20. Discussion regarding developing an annexation policy.

Council discussed annexation and decided that the first step they would like to take is to identify a list of properties in the ETJ that the City might have some level of interest in and explore what incentives we can legally offer to the owners of properties that might consider annexation.

21. Consider and act upon topics to be scheduled for a future City Council Meeting.

Council Member Dufford inquired about the soccer nets for the soccer fields.

22. Adjournment.

Mayor Pro Tem Lusk made a motion to adjourn; motion seconded by Councilmember Thompson.

Motion Passed 5-0

Mayor Palmer adjourned the meeting at 7:23 pm.



Keith Palmer, Mayor



ATTEST:



Joni Vaughn, City Secretary