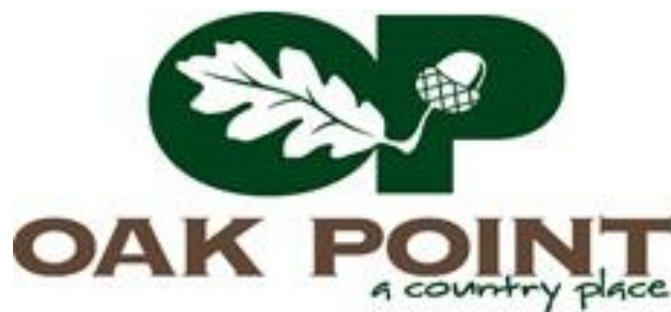


PARKS & RECREATION COMMISSION PACKET



August 8, 2022



Meeting Agenda
Regular Meeting of the
Oak Point Parks and Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, August 8, 2022 -- 6:00 P.M.

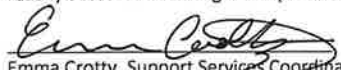
1. **Call to order, roll call, and announce a quorum is present.** (Chair)
In the event a quorum is not present, the Commission may meet as a committee, but no action will be taken.
2. **Pledge of Allegiance and Pledge to the Texas Flag.** (Chair)
3. **Public Input.**
This agenda item provides an opportunity for citizens to address the Parks and Recreation Commission on any matter that is not posted on the agenda, as well as specific agenda items. The Parks and Recreation Commission is not permitted to take action or engage in any discussion on presentations or inquiries concerning an item not listed on the agenda. However, in accordance with Section 551.042 of the Government Code, a representative of City staff or the Parks and Recreation Commission may respond with either a statement of specific information relating to the inquiry or a recitation of existing policy in response to the inquiry.
4. **Administer Oath of Office and Statement of Appointed/Elected Official to appointed Parks and Recreation Commission members.** (City Secretary)
5. **Consider and act upon nominations and appointments of a Chairperson, Vice Chairperson, Secretary, and Treasurer to the Parks and Recreation Commission.** (City Secretary)
6. **Consider and act upon the minutes from the July 11, 2022 regular meeting of the Oak Point Parks and Recreation Commission.** (Chair)
7. **Presentation from Dr. Maier (TWU) on pollinator gardens.**
8. **Consider and act upon poison ivy removal.** (City Staff)
9. **Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.** (Chair)
10. **Adjourn.** (Chair)

The Parks and Recreation Commission of the City of Oak Point, Texas, reserves the right to meet in a Closed Session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.

CERTIFICATION:

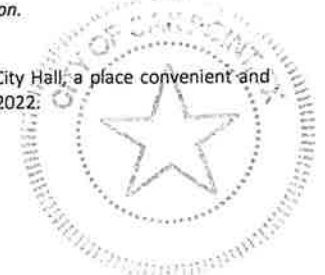
I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted by 5:00p.m. on the 5th day of August 2022.


Emma Crotty, Support Services Coordinator

This notice was removed at _____ a.m./p.m. on the _____ day of _____, 2022.

Joni Vaughn, City Secretary

NOTE: It is possible a quorum of Oak Point Council Members could be present, but the City Council will not act on any issues.



Meeting Minutes

Oak Point Parks and Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, July 11, 2022 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present.

Chairperson Cox called the meeting to order at 6:04 p.m. with the following roll call:

Skip Cox	Chairperson	Present
Ryan McDow	Vice Chairperson	Absent
Dawn Hicks	Commissioner	Absent
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Present
Candace Williams	Alternate	Absent
Jerry Raye	Alternate	Present

City staff present:

Emma Crotty Support Services Coordinator

City Council present:

Scott Dufford

Dena Meek

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson S. Cox led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

No public input.

4. Consider and act upon the minutes from the June 13, 2022 regular meeting of the Oak Point Parks and Recreation Commission.

Commissioner Love made a motion to approve the minutes of the June 13, 2022 meeting; motion was seconded by Alternate Raye.

Motion Passed 4-0

5. Discuss and approve the PARC budget for fiscal year 2023.

The board was presented with the proposed budget for fiscal year 2023. Chairperson S. Cox requested that line items for the North/South Trail (Phase 1) and Professional Fees for the North/South Trail be removed. The line item for Park Lighting was kept with the intent that the PARC board will receive more quotes and can act on it in the future. Additional line items to be added to the budget included a kiosk for the boat launch, park irrigation, an improved storage tank for park irrigation, and park landscaping. Commissioner S. Cox made a motion to approve these proposed amendments. Motion was seconded by Commissioner Love.

Motion Passed 4-0

6. Update on Poison Ivy removal.

City Staff Crotty informed the board that the City had proceeded to contract with a resident to conduct regular herbicide spraying from mid-June until the end of August on a weekly basis. Item forwarded to next meeting as an action item to approve funds for paying the contractor.

7. Update on fence repair at baseball field.

City Staff Crotty and Chairperson S. Cox presented images following repairs made to the baseball field fence on the western boundary of Jake's Place Park that occurred on Friday, July 8th, 2022. Project closed.

8. Update on Turf/Wood Fiber install for Jakes Place.

City Staff Crotty presented images from the wood fiber installation at Jake's Place Park that occurred on Thursday, June 16th, and Friday, June 17th, 2022. Project closed.

9. Discuss, consider, and act on purchasing a drag mat for the baseball field.

Chairperson S. Cox and City Staff Crotty presented options for drag mats to be purchased for the City's Public Works department so that they can better maintain the baseball field at the western boundary of Jake's Place Park. Chairperson S. Cox noted that prior to purchasing and using a drag mat, the dirt field would need to be tilled and that he would look into options for having that done. Item forwarded.

10. Discuss potential grant opportunities.

City Staff Crotty presented several grant opportunities from Texas Parks & Wildlife. Board members expressed interest in pursuing these opportunities as well as continuing to look for more to consider.

11. Discuss options for a kiosk to be installed at the boat launch.

City Staff Crotty presented images of kiosks from parks in Lake Dallas and Hickory Creek. The Board would like more information on kiosk options for future consideration. The addition of an ice machine was also discussed.

12. Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.

- Approve funds for poison ivy removal.
- Pollinator Garden presentation from Dr. Meier with Texas Women's University.
- Update on drag mat and tilling for baseball field at Jake's Place Park.

13. Adjourn.

Chairperson S. Cox made a motion to adjourn the meeting at 7:11 PM; motion was seconded by Commissioner K. Cox.

Motion Passed 4-0

Skip Cox, Chairperson

ATTEST:

Emma Crotty, PARC Secretary