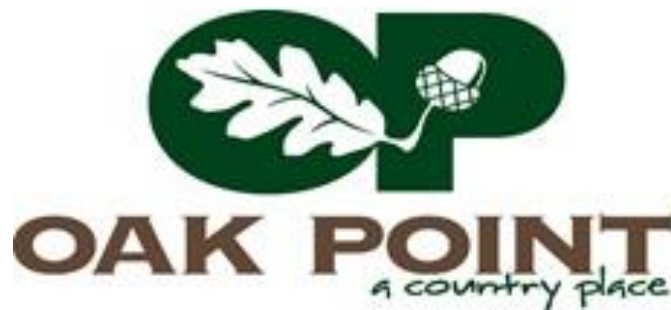


**PARKS &
RECREATION
COMMISSION
PACKET**



November 14, 2022



Meeting Agenda
Regular Meeting of the
Oak Point Parks and Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, November 14, 2022 -- 6:00 P.M.

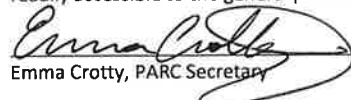
1. **Call to order, roll call, and announce a quorum is present.** (Chair)
In the event a quorum is not present, the Commission may meet as a committee, but no action will be taken.
2. **Pledge of Allegiance and Pledge to the Texas Flag.** (Chair)
3. **Public Input.**
This agenda item provides an opportunity for citizens to address the Parks and Recreation Commission on any matter that is not posted on the agenda, as well as specific agenda items. The Parks and Recreation Commission is not permitted to take action or engage in any discussion on presentations or inquiries concerning an item not listed on the agenda. However, in accordance with Section 551.042 of the Government Code, a representative of City staff or the Parks and Recreation Commission may respond with either a statement of specific information relating to the inquiry or a recitation of existing policy in response to the inquiry.
4. **Consider and act upon the minutes from the October 10, 2022 regular meeting of the Oak Point Parks and Recreation Commission.** (Chair)
5. **Consider and act on amending allotted funds for purchasing field maintenance equipment.** (City Staff)
6. **Consider and act on removing the eastern ball field at Jake's Place Park.** (Chair)
7. **Discussion of community garden at Jake's Place Park.** (Commissioner Love)
8. **Discussion and possible action on options for irrigation and landscape design at Jake's Place Park.** (Chair/City Staff)
9. **Discussion and possible action on running electric and installing charging stations/outlets at Jake's Place Park.** (Chair)
10. **Discuss, consider, and act on purchasing additional benches and picnic tables for Jake's Place Park.** (Chair)
11. **Update on boulder at courtesy dock.** (Chair)
12. **Consider and act on creating a separate Facebook page for parks and recreation.** (Chair)
13. **Consider and act on installing signs at Jake's Place Park and the Boat Ramp for service requests.** (Chair)
14. **Consider and act on administering a parks and recreation community survey.** (Chair)
15. **Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.** (Chair)
16. **Adjourn.** (Chair)

The Parks and Recreation Commission of the City of Oak Point, Texas, reserves the right to meet in a Closed Session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.

CERTIFICATION:

I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted by 5:00p.m. on the 10th day of November, 2022.


Emma Crotty, PARC Secretary

This notice was removed at _____ a.m./p.m. on the _____ day of _____, 2022.





Meeting Minutes

Regular Meeting of the Oak Point Parks and Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, October 10, 2022 -- 6:00 P.M.

1. Call to order, roll call, and announce a quorum is present.

Chairperson Risher called the meeting to order at 6:02 p.m. with the following roll call:

Candy Risher	Chairperson	Present
Ryan McDow	Vice Chairperson	Present
Jeanine Hall	Commissioner	Present
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Absent
Elizabeth Savage	Alternate	Present
Valerie Watson	Alternate	Absent

City staff present:

Emma Crotty	Support Services Coordinator
Stephen Ashley	City Manager

City Council present:

Scott Dufford	Deputy Mayor Pro Tem
Dena Meek	Mayor

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Risher led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

David Rush (1130 Oak View Court) notified the Board that there was a large rock hung up on the second gangway of the boat ramp. He requested that the City and/or Board have it removed.

4. Consider and act upon the minutes from the September 12, 2022 regular meeting of the Oak Point Parks and Recreation Commission.

Commissioner Hall made a motion to approve the minutes of the September 12th meeting; motion seconded by Alternate Savage.

Motion Passed 5-0

5. Jake's Place Park lighting proposal presentation from e2 Illuminations.

Chad Rodvold from e2 Illuminations spoke to the Board on lighting products and his proposals. He also answered questions from the Board.

6. Review, discuss, and act on Jake's Place Park lighting proposals.

The Board was in agreement that the lighting project should be tabled until they can secure more funding. Additionally, they requested that phases for the project be established. City Manager Ashley also informed the Board that this project will require a formal bidding process. Alternate Savage made a motion to designate phases for the project and costs associated with each phase to put before Council; motion seconded by Vice Chairperson McDow.

Motion Passed 5-0

7. Review, discuss, and act on quotes for a reserve study.

Quotes from Facilities Advisors and Association Reserves for conducting a reserve study of Jake's Place Park and the Boat Ramp were reviewed by the Board. Vice Chairperson McDow made a motion to approve Option 1 from the Association Reserves quote; motion seconded by Commissioner Cox.

Motion Passed 5-0

8. Update on the North-South Trail project.

Chairperson Risher and City Staff shared an update on the North-South Trail project. Since funding for the project is tied to Naylor Road improvements that the City has requested support for through the Denton County TRIP 2022 bond package, Chairperson Risher suggested revisiting this project again in fiscal year 2024.

9. Discuss, consider, and act on designating a City bird, tree, and flower.

The Board discussed various options for a City bird, tree, and flower. Vice Chairperson McDow made a motion to recommend that the City Council designate the Eastern Bluebird as the City bird, the Bur Oak as the City tree, and the Butterfly Milkweed as the City flower; motion seconded by Alternate Savage.

Motion Passed 5-0

10. Discuss, consider, and act on recommendations for amending Article 1.07, Division 2 of the City of Oak Point Code of Ordinances pertaining to Use of Access Road, Boat Ramp, and Courtesy Dock on Property Administered by Corps of Engineers.

The Board reviewed the ordinance and discussed improving the language to better clarify under what conditions visitors are required to purchase a Boat Ramp pass. Vice Chairperson McDow made a motion to amend Sec. 1.07.132(F) so that it specifically applies to motor vehicles; motion seconded by Alternate Savage.

11. Discuss, consider, and act on options for selling boat ramp parking passes online.

City Staff Crotty shared a quote from ActiveNet for selling boat ramp parking passes online. The Board asked questions and considered how this would impact the requested kiosk for the boat ramp. Vice Chairperson McDow made a motion to table this item until February 2023; motion seconded by Commissioner Hall.

Motion Passed 5-0

12. Discuss, consider, and act on pursuing quotes for landscaping and irrigation at Jake's Place Park.

Chairperson Risher shared a draft RFP she had put together for requesting landscaping and irrigation design proposals. The Board discussed the document, asked questions, and identified the specific areas in Jake's Place Park that they would like the RFP to address. Vice Chairperson McDow made a motion to pursue quotes for landscaping and irrigation design services; motion seconded by Alternate Savage.

Motion Passed 5-0

13. Discuss, consider, and act on purchasing field maintenance equipment for the baseball field at Jake's Place Park.

Chairperson Risher and City Staff Crotty shared potential drag mat and machinery options for maintaining the baseball field at Jake's Place Park. Alternate Savage made a motion to spend up to \$900 on purchasing a drag mat for Public Works; motion seconded by Vice Chairperson McDow.

Motion Passed 5-0

14. Presentation on Community Gardens.

City Staff Crotty presented a slideshow prepared by Commissioner Love in her absence. The Board asked questions regarding the various types of gardens presented and where the City may install one at Jake's Place Park.

15. Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.

- Community Garden
- Remove the ball field with the grass infield.
- Look into additional benches and picnic tables.

- Establish a maintenance plan for the boat ramp.

16. Adjourn.

Vice Chairperson McDow made a motion to adjourn the meeting at 7:48 PM; motion seconded by Alternate Savage.

Chairperson Risher adjourned the meeting at 7:48 PM.

Candy Risher, Chairperson

ATTEST:

Emma Crotty, PARC Secretary

DRAFT