

Meeting Agenda

**Regular Meeting of the  
Oak Point Economic Development Corporation**

**Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068**

**Tuesday November 9, 2021 -- 6:00 P.M.**



**OAK POINT**

**ECONOMIC DEVELOPMENT CORPORATION**

- 1. Call to order, roll call, and announce a quorum is present (Armstrong)**  
*In the event a quorum is not present, the Corporation may meet as a committee, but no action will be taken.*
- 2. Pledge of Allegiance and Pledge to the Texas Flag (Armstrong)**
- 3. Public Input (Armstrong)**  
*This agenda item provides an opportunity for citizens to address the Economic Development Corporation on any matter that is not posted on the agenda, as well as specific agenda items. The EDC will hear comments on specific agenda items that are listed as public hearings prior to the EDC addressing those items. The EDC is not permitted to take action or engage in any discussion on presentations or inquiries concerning an item not listed on the agenda. However, in accordance with Section 551.042 of the Government Code, a representative of City staff or the EDC may respond with either a statement of specific factual information relating to the inquiry or a recitation of existing policy in response to the inquiry.*
- 4. Consider and act upon the minutes from the October 12, 2021, Regular Meeting of the Oak Point Economic Development Corporation. (Armstrong)**
- 5. Review and discuss the financial report of the Oak Point Economic Development Corporation (Ashley)**
- 6. Discussion on the DISD Property/Medical Center. (Ashley)**
- 7. Discussion on the RFQ & Update. (Ashley)**
- 8. Discussion and Update on the new job posting and board position. (Ashley)**
- 9. Discussion and update on potential new developments for the 720 Rudman Tract Commercial Corridor. (Ashley)**
- 10. Discuss possible topics to include on agendas of future meetings and the date of the next Economic Development Corporation meeting. (Armstrong)**
- 11. Adjourn. (Armstrong)**  
*The Economic Development Corporation of the City of Oak Point, Texas, reserves the right to meet in a Closed Session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

*This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.*

**CERTIFICATION:**

I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted by 5:00 p.m. on the 5th day of November, 2021.

  
Joni Vaughn, City Secretary

This notice was removed at \_\_\_\_\_ a.m./p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Joni Vaughn, City Secretary



**NOTE: It is possible a quorum of Oak Point Council Members could be present, but the City Council will not act on any issues.**

Meeting Minutes

Oak Point Economic Development Corporation

Oak Point City Hall

100 Naylor Road

Oak Point, Texas 75068

Tuesday, October 12, 2021 -- 6:00 P.M



**OAK POINT**

**ECONOMIC DEVELOPMENT CORPORATION**

**1. Call to order, roll call, and announce a quorum is present.**

President Armstrong called the meeting to order at 6:04 p.m. with the following roll call:

Deborah Armstrong	President	Present
James Hankins	Vice President	Present
Scott Dufford	Council Liaison	Present
Lou Americo	Director	Present
Jacob Paredes	Director	Absent
Don Lindemann	Director	Absent
Kevin Tam	Director	Present

City staff present:

Stephen Ashley	City Manager
Jennifer Henry	Court Clerk/Administrative Assistant

City Council present:

David McBeth

And with a quorum present the following items were addressed:

**2. Pledge of Allegiance and Pledge to the Texas Flag.**

President Armstrong led the Pledge of Allegiance and the Pledge to the Texas Flag.

**3. Public Input.**

No public input.

**4. Consider and act upon the minutes from the September 14, 2021 Meeting of the Oak Point Economic Development Corporation.**

Director Americo made a motion to approve the minutes of the September 14, 2021 Meeting of the Oak Point Economic Development Corporation; motion seconded by Council Liaison Dufford.

**Motion Passed 5-0**

**5. Review and discuss a financial report of the Oak Point Economic Development Corporation.**

City Manager Ashley presented the financial report and answered questions. The Board requested staff send a detail of the \$ \$11,630.50 spent on advertising.

**6. Discussion & update on the September 2, 2021, NTCAR Trade Show.**

Vice President Hankins gave a brief explanation of the event for the members who did not attend. The event this year was smaller in scale compared to similar events in the past. Pictures of the new pop-up booth and banner board were also shown.

**7. Consider and act upon removal of Director Parades.**

Director Parades no longer lives in the City of Oak Point. Council Liaison Dufford made a motion to remove Director Parades from the Oak Point Economic Development Corporation; motion seconded by Director Tam.

**8. Discussion & update on Corbin Design Monument designs.**

The Board discussed the latest sketches from Corbin Design. President Armstrong mentioned that the Board should have an idea of what they wanted to spend on the project. President Armstrong also asked that staff reach out to Corbin Design and ask about other City's that are in comparison in size with Oak Point and find out what they had spent on monument signs and that we would like to see examples of what other small communities have done.

**9. Discuss possible topics to include on agendas of future meetings and the date of the next Economic Development Corporation meeting.**

DISD Property/Medical Center

RFQ Update

Job Position

Board Position

**10. Adjourn.**

President Armstrong adjourned the EDC meeting at 6:41 p.m.

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Deborah Armstrong, President

**ATTEST:**

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Jennifer Henry, EDC Secretary