

Oak Point Parks and Recreation Commission

**Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068**

Monday, June 14, 2021 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present. (Cox)

2. Pledge of Allegiance and Pledge to the Texas Flag. (Cox)

3. Public Input. (Cox)

This agenda item provides an opportunity for citizens to address the Parks and Recreation Commission on any matter that is not posted on the agenda, as well as specific agenda items. The Parks and Recreation Commission is not permitted to take action or engage in any discussion on presentations or inquiries concerning an item not listed on the agenda. However, in accordance with Section 551.042 of the Government Code, a representative of City staff or the Parks and Recreation Commission may respond with either a statement of specific factual information relating to the inquiry or a recitation of existing policy in response to the inquiry.

4. Consider and act upon the minutes from the May 10, 2021 regular meeting of the Oak Point Parks and Recreation Commission. (Cox)

5. Discuss, consider, and act on the purchase of sand to add to the Volleyball pit at Jakes Place. (Cox)

6. Discussion regarding quote to hire Arborist for the assessment of the tress at Jake Place. (Henry/Ashley)

7. Discussion regarding culvert flooding along Naylor Road. (Cox)

8. Discuss possible topics to include on agendas of future meetings and the date of the next meeting Parks and Recreation Commission meeting. (Cox)

9. Adjourn. (Cox)

The Commission may vote and/or act upon each of the items listed in this Agenda. Except for items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer. If during the course of the Commission meeting, any discussion of any item on the agenda should be held in a closed meeting, the Commission will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters (d) and (e).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.

CERTIFICATION:

I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted at 1:15 a.m./10 p.m. on the 11 day of JUNE 2021.


Jennifer Henry, Admin Assistant/Court Clerk

This notice was removed at _____ a.m./p.m. on the _____ day of _____, 2021

Joni Vaughn, City Secretary

Oak Point Parks and Recreation Commission

**Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068**

Monday, May 10, 2021 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present.

Chairperson Cox called the meeting to order at 6:03 p.m. with the following roll call:

Skip Cox	Chairperson	Present
Ryan McDow	Vice Chairperson	Present
Dawn Hicks	Commissioner	Present
Manny Bazen	Commissioner	Absent
Leslie Maynard	Commissioner	Present
Susan Dorsey	Alternate	Absent
Candace Williams	Alternate	Absent
Jerry Raye	Alternate	Absent

City staff present:

Stephen Ashley	City Manager
Jennifer Henry	Court Clerk/Administrative Assistant

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Cox led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

No public input.

4. Consider and act upon the minutes from the April 12 ,2021 regular meeting of the Oak Point Parks and Recreation Commission.

Commissioner Raye made a motion to approve the minutes of the September 14, 2020 & February 8, 2021 meeting; motion seconded by Commissioner Williams.

Motion Passed 4-0

5. Discussion of overtime cost for Public Works employees to work two weekends in June & two weekend in July to assess the volume of traffic at the Boat Launch.

City Manager Ashley relayed to the Board that the overtime rate for Oak Point Public Works Employees would equate to approximately \$30.00 per hour. If Public Works Employees worked two weekends in June & two weekends in July the cost would be around \$480.00 per weekend and an approximate total of \$2000.00

6. Discussion of Trail Camera to be installed at the entrance of the boat ramp to determine a traffic count/ the volume of traffic at the Boat Launch.

Resident Dave Rush gave a report on a traffic count that he conducted using a trail camera he installed at the boat launch. Dave reported that during a 4-day period, 491 vehicles entered the boat launch area. 68 of the vehicles had a boat trailer attached. DPS Officers entered the area a total of 26 times. The envelope kiosk was used twice. Board Members also discussed hiring part time employees to work weekends starting Memorial Day and continuing thru Labor Day weekend. Vice Chairperson McDow made a motion to allow staff to purchase a tent, card reader, cash box, as well as other items needed

and to hire 2-3 part time employees to collect fees and do a traffic count from Memorial Day thru Labor Day; motion seconded by Commissioner Maynard.

Motion Passed 4-0

7. Consider and act on the purchase of Milkweed for the Monarch Garden at Jakes Place issues.

Chairperson Cox spoke about the availability and cost of Milkweed. Chairperson Cox also expressed he could purchase the Milkweed in the coming weeks and could be reimbursed by the City if needed.

Commissioner Maynard made a motion to allow Chairperson Cox to purchase Milkweed not to exceed \$350.00; motion seconded by Vice Chairperson McDow.

Motion Passed 4-0

8. Discussion regarding quote for drip line irrigation at Jakes Place.

Chairperson Cox explained that he was unable to obtain an accurate quote for drip line irrigation because there were too many variables and sections to consider. Chairperson Cox made mention of hiring a professional to create a "Master Plan" for irrigation and could be discussed at the next meeting.

9. Discussion regarding quote to hire Arborist for the assessment of the trees at Jake Place.

City Manager Ashley stated that an Arborist would cost approximately \$150.00 per hour plus travel expenses. Commissioner Maynard will provide information on an Arborist and City Manager Ashley will continue looking into getting another quote for the assessment of the trees at Jakes Place.

10. Discussion regarding the south trail location from Martop to Martingale.

Council Member Dufford discussed with the Board Members the first phase of the south trail. The trail would begin at Martop on the west side of Naylor and continue to Martingale. Vice Chairperson McDow made a motion to hire an engineer to do a right of way study on the first phase of the south trail on the west side from Martop to Martingale so that the City can understand the City right of way; motion seconded by Commissioner Hicks.

Motion Passed 4-0

**11. Discuss possible topics to include on agendas of future meetings and the date of the next meeting
Parks and Recreation Commission meeting.**

Conduit Lighting at Jakes Place
Pricing/Quote for Arborist
Parking at the boat launch/Lakeshore & Max Bowden
Small park at Maverick & Martingale

12. Adjourn.

Chairperson Cox adjourned the meeting at 7:38 pm.

Skip Cox, Chairperson

ATTEST:

Jennifer Henry, Secretary