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## **SINGLE FAMILY RESIDENTIAL**

Effective immediately, the City of Oak Point will begin outsourcing our permits to Safebuilt to be reviewed electronically. Please submit your plans to [BuildingInspections@OakPointTexas.com](mailto:BuildingInspections@OakPointTexas.com) in PDF format.

Review comments will be sent directly to you, the applicant. Once all review comments have been resolved, the City will be notified and the permit will be issued through this office. We will contact you with the permit fee amounts. Once paid, the plans will be sent to you electronically for printing.

## **New Single-Family Residential Submission to include:**

Fully completed, signed and dated Application and Builder's Acknowledgement form

### **Site Plan**

- Drawn to scale
- Drainage directions, with arrows
- Easements
- Driveway location
- All structures on site, including accessory buildings, fences, sidewalks, retaining walls, etc.
- Distances from other structures and property lines
- Legal lot description and address

### **Energy Plans**

2021 IECC Energy Code Compliance Projects shall comply with one of the following:

1/1/2022

### Prescriptive Approach

- Glazing = U-Factor 0.32 or less
- Solar Heat Gain Coefficient = SHGC 0.25 or less
- Attic Insulation = R-value 38 or greater
- Cathedral ceiling with no attic = R-value 38 or greater
- Wall Insulation – R-value 20 or greater
- Floor Insulation (pier and beam type) = R-value 19 or greater

### Performance Approach

- Compliance Report – Energy Star, IC3, ResCheck, HERS/Remrate, or other as approved by the Building Official

### **Foundation Plans**

- Engineered slab/foundation layout
- Engineered foundation letter identifying the applicable building code (IRC) and soil conditions

### **Floor Plans**

- Drawn to scale
- Dimensions
- Door and window sizes and locations
- Label all rooms

### **Elevation plans**

- All sides of home
- Roofing materials
- Roof pitch
- Overhangs, including depth

### **Roof, Ceiling & Floor Framing Plans**

- Rafter, joist beams and header sizes, spacing and spans

### **Wind Bracing Plans**

- Braced wall panel types and locations
- Hardware specifications
- Alternative Engineered Design if design does not meet minimum code requirements

**Culvert & Septic plans should be submitted separately, as well.**