



Meeting Minutes
Regular Meeting of the Oak Point City Council

Oak Point City Hall
Monday, September 21, 2020
6:00 P.M.

1. Call to Order, Roll Call, and Determination of Quorum

Mayor Palmer called the meeting to order at 6:00 p.m. with the following roll call:

Keith Palmer	Mayor	Present
John Lusk	Mayor Pro Tem	Present
Don Lindemann	Deputy Mayor Pro Tem	Present
Dena Meek	Council Member	Present
Kyle Thompson	Council Member	Present
Scott Dufford	Council Member	Present

City staff present:

Stephen Ashley	City Manager
Mike Shackelford	Director of Public Safety
Joni Vaughn	City Secretary
Donna Boner	Finance Manager
Jeff Moore	City Attorney

And with a quorum present the following items were addressed.

2. Invocation

Councilmember Meek gave the invocation.

3. Pledge of Allegiance

Mayor Palmer led the Pledge of Allegiance and Pledge to the Texas Flag.

4. Items of Community Interest

City Secretary Vaughn reported the Community Garage Sale has been rescheduled for Saturday, October 3rd. The City-Wide Clean Up has been rescheduled for Saturday, October 10th. Dumpsters will be available from 8am until 2pm. Document shredding will be from 10am until noon and Household Hazardous Waste will be set up across the street in the church parking lot from 10am until noon. Council Member Meek reported that Early Voting for the November 3rd Election begins on October 13th. Check VoteDenton.com for Early Voting locations. Oak Point Community Room is an Election Day polling site only. Jennifer is looking for volunteers for City events.

5. Public Input

Tonja Holmes, 646 Lakeshore Blvd, Oak Point, addressed the Council regarding the street construction on Lakeshore. Ms. Holmes requested that the City provide more information to the citizens regarding the street construction.

6. Presentation and discussion of the following reports:

- **Financial Report for August 2020**
- **Municipal Court Report for August 2020**
- **Permits Report for August 2020**
- **Department of Public Safety (DPS) Report for the month of August 2020**

Finance Manager Boner gave the financial reports and answered questions. DPS Director Shackelford answered questions.

CONSENT AGENDA

- 7. Consider and act upon the minutes for the August 17, 2020 Regular City Council Meeting and the August 26, 2020 Special City Council Meeting.** (Vaughn)
- 8. Consider and act upon the annual report to City Council from the Oak Point Economic Development Corporation.** (Ashley)

Council Member Meek requested that Items #9 and #10 be removed from the Consent Agenda. Mayor Pro Tem Lusk made a motion to remove Items #9 and #10 from the Consent Agenda; motion seconded by Council Member Meek.

Motion Passed 5-0

Deputy Mayor Pro Tem Lindemann made a motion to approve Items #7 and #8 of the Consent Agenda; motion seconded by Mayor Pro Tem Lusk.

Motion Passed 5-0

- 9. Consider and act upon a request to approve a preliminary plat for 31.70 acres of land, in the Marsella Jones Survey, Abstract 662, for the development and construction of 181 residential lots and 2 home-owners association open space lots (Prairie Oaks Wisdom Tract).** (Coker)

City Planner Coker explained the request to approve a preliminary plat and answered questions.

Mayor Pro Tem Lusk made a motion to approve a plat for 31.70 acres of land, in the Marsella Jones Survey, Abstract 662, for the development and construction of 181 residential lots and 2 home-owners association open space lots subject to Staff recommendations; motion seconded Council Member Thompson.

Motion Passed 5-0

- 10. Consider and act upon a request to approve a preliminary plat for 72.008 acres of land in the Marsella Jones Survey, Abstract 662, for the development and construction of 235 residential lots and 19 home-owners association open space lots (Prairie Oaks Phase 3).** (Coker)

City Planner Coker explained the request to approve a preliminary plat and answered questions.

Mayor Pro Tem Lusk made a motion to approve a plat for 72.008 acres of land in the Marsella Jones Survey, Abstract 662, for the development and construction of 235 residential lots and 19 home-owners association open space lots subject to Staff recommendations; motion seconded Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

REGULAR AGENDA

- 11. Conduct a public hearing on the proposed 2020 tax rate.**

Mayor Palmer opened the Public Hearing at 7:10 pm. No one came forward to speak. Mayor Palmer closed the Public Hearing at 7:10 pm.

- 12. Consider and act upon an ordinance adopting the Fiscal Year 2020-2021 City of Oak Point Budget.**

Mayor Pro Tem Lusk made a motion to approve an ordinance adopting the Fiscal Year 2020-2021 City of Oak Point Budget; motion seconded by Council Member Thompson.

Motion Passed 5-0

13. Consider and act upon ratifying the property tax revenue increase reflected in the Fiscal Year 2020-2021 City of Oak Point Budget.

Council Member Meek made a motion to approve ratifying the property tax revenue increase reflected in the FY 2020-2021 City of Oak Point budget; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

14. Consider and act upon an ordinance adopting the City of Oak Point 2020 property tax rate.

Mayor Pro Tem Lusk made a motion that the property tax rate be increased by the adoption of a tax rate \$0.50 per \$100 valuation, which is effectively a -1.96 percent increase in the tax rate; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

15. Consider and act upon adopting the FY 2020-2021 Oak Point Economic Development Corporation Budget.

Deputy Mayor Pro Tem Lindemann made a motion to approve adopting the FY 2020-2021 Oak Point Economic Development Corporation budget; motion seconded by Council Member Dufford.

Motion Passed 5-0

16. Consider and act upon adopting the FY 2020-2021 Oak Point Municipal Development District Budget.

Council Member Thompson made a motion to approve adopting the FY 2020-2021 Oak Point Municipal Development District budget; motion seconded by Deputy Mayor Pro Tem Lindemann.

Motion Passed 5-0

17. Conduct a Public Hearing to receive input on a request for approval of the Preliminary/Final Plat for South Oak Phase 2, 33.30 acres of land, 107 lots at South Oak Drive and El Dorado Parkway, Denton County, Texas.

City Planner Coker explained the request for preliminary/final plat. Mayor Palmer opened the Public Hearing at 7:35 pm. No one came forward to speak. Mayor Palmer closed the Public Hearing at 7:35 pm.

18. Consider and act upon a request to approve a Preliminary/Final Plat for South Oak Phase 2, 33.30 acres of land, 107 lots at South Oak Drive and El Dorado Parkway, Denton County, Texas.

Mayor Pro Tem Lusk reluctantly made a motion to approve a preliminary/final plat for South Oak Phase 2, 33.30 acres of land, 107 lots at South Oak Drive and El Dorado Parkway, Denton County, Texas subject to compliance with Staff recommendations; motion seconded by Council Member Meek.

Motion Passed 5-0

19. Consider and act upon an ordinance amending Chapter 11 of the Code of Ordinances by adding a new Article 11.03, Sections 11.03.001 TO 11.03.010, entitled "Hotel Occupancy Tax".

Mayor Pro Tem Lusk made a motion to approve the Hotel Occupancy Tax Ordinance as presented; motion seconded by Council Member Dufford.

Motion Passed 5-0

- 20. Consider and act upon an ordinance amending Chapter 4 of the Code of Ordinances entitled "BUSINESS REGULATIONS" by adding a new Article 4.05, entitled "SHORT TERM RENTALS;" providing for the registration and use of short-term rentals.**

Council Member Dufford made a motion to approve the Short-Term Rentals Ordinance as presented; motion seconded by Mayor Pro Tem Lusk.

Motion Passed 5-0

- 21. Consider and act upon an ordinance amending the Code of Ordinances of the City of Oak Point, Texas, by amending Appendix A, entitled "FEE SCHEDULE" by adding a new Article A7.000 entitled "FIRE PLAN REVIEW / PERMIT," by adding fire related fees including fire alarm permit fees, fire sprinkler permit fee, fire panel replacement fee, fire plan review fee, vent hood permit fee and related fees.**

Mayor Pro Tem Lusk made a motion to approve the Fee Schedule Amendment Ordinance as presented; motion seconded by Deputy Mayor Pro Tem Lusk.

Motion Passed 5-0

- 22. Consider and act upon a resolution to authorize the City Manager to execute an amended agreement with Republic Services.**

Council Member Thompson made a motion to approve a resolution to authorize the City Manager to execute an amended agreement with Allied Systems, Inc. DBA Republic Services; motion seconded by Council Member Meek.

Motion Passed 5-0

- 23. Consider and act upon approval of a proposal for professional audit services.**

This item was pulled from the agenda.

- 24. Discussion on Home Rule Charter Exploratory Committee**

Council discussed what steps to take to get the Exploratory Committee up and going. City Secretary Vaughn will provide Council with the minutes from the meeting when the Committee was formed.

- 25. Recess into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code, to wit:**

- a. Section 551.071 (Consultation with Attorney) – to receive legal advice from City Attorney regarding school district acquisition of real property and related issues.**

Mayor Palmer recessed the meeting into Closed Session at 8:34 pm.

- 26. Reconvene into Regular Session and take any actions necessary resulting from the Closed Session.**

Mayor Palmer reconvened the meeting into Closed Session at 9:12 pm.

No Action Taken

- 27. Consider and act upon topics to be scheduled for a future City Council Meeting.**

- Mayor Palmer – Emergency Management Plan Update
- Mayor Pro Tem Lusk – Suddenlink Representative to discuss Customer Service issues
- Council Member Thompson – TxDot Representative to discuss flooding on FM 720 as well as median upkeep
- Deputy Mayor Pro Tem Lindemann – CIP Plan – What roads will we work on next?
- Council Member Dufford – Boat Ramp – What do people want?

28. Adjournment

Council Member Thompson made a motion to adjourn; motion seconded by Mayor Pro Tem Lusk.

Mayor Palmer adjourned the meeting at 9:30 pm.



Keith Palmer, Mayor



ATTEST:



Joni Vaughn, City Secretary