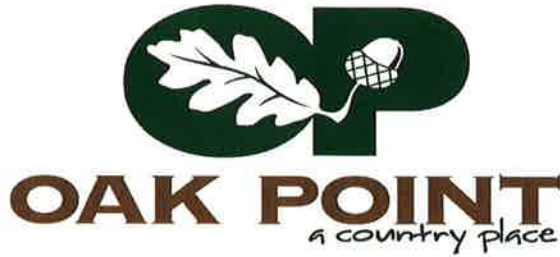


Meeting Minutes

Regular Meeting of the Oak Point City Council



Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, June 17, 2019
6:00 P.M.

1. Call to Order, Roll Call, and Determination of Quorum

Mayor Palmer called the meeting to order at 6:02 p.m. with the following roll call:

Keith Palmer	Mayor	Present
John Lusk	Mayor Pro Tem	Present
Tim Freeman	Deputy Mayor Pro Tem	Present
Don Lindemann	Council Member	Present
Dena Meek	Council Member	Present
Kyle Thompson	Council Member	Present
Stephen Ashley	City Manager	
Joni Vaughn	City Secretary	
Donna Boner	Finance Manager	
Brian Howard	DPS Sergeant	

And with a quorum present the following items were addressed:

2. Invocation

Councilmember Meek led the invocation.

3. Pledge of Allegiance/Pledge to the Texas Flag

Mayor Palmer led the Pledge of Allegiance and Pledge to the Texas Flag.

4. Presentation of the State Flag to the City of Oak Point by Representative Jared Patterson

State Representative Jared Patterson presented the City of Oak Point with a Texas State Flag that had flown over the State Capitol Building. Councilmember Meek received the flag on behalf of the City.

5. Items of Community Interest

City Secretary Vaughn reported that a donation basket for the Little Elm Area Food Bank has been placed inside the front door of City Hall for your convenience. The newsletter and our website both have a list of items needed. The Kids Eat Free Program is in full swing providing lunches Monday through Friday in the Oak Point Community Room to children in need through August 9th.

Freedom Fest will be held on Saturday, June 29th from 10 am until 1pm at Jake's Place Park. Girl Scott Troup 4924 will kick things off at 9:50 am by raising the flag at City Hall. We will open the event with a special recognition of our veterans at 10 am, starting with a special guest singer, followed by the color guard and pledges to the flags. Mayor Palmer will say a few words of welcome, then retired LtCol Mark Roy will speak. Closing the time of recognition, the Ladies of Oak Point will be handing out appreciation gifts for the veterans in attendance. We have ordered 4 commercial fans that will be put up in the pavilion to help circulate the air and hopefully keep that area cooler. The Veterans Hall of Fame mobile unit will also be set up during our event. For the kids we will have a tropical themed waterslide, the Bubble Bus, a balloon artist, and plenty of craft activities. We will have a photo booth and our favorite DJ will be here. Smoken S BBQ will be providing hamburgers, hot dogs, drinks, and more.

Councilmember Lindemann asked how other cities are handling residences being rented out as short-term rentals. City Manager Ashley said some cities are passing ordinances regarding short-term rentals. City Attorney Moore said we can look at how to handle short-term rentals in our community.

6. Public Input

Colleen Wigley, 321 Onyx Drive, Oak Point, thanked everyone who worked on the Comprehensive Plan. Ms. Wigley addressed the Council regarding Code Enforcement concerns.

7. Presentation and discussion of the following reports:

- **Financial Report for May 2019**
- **Municipal Court Report for May 2019**
- **Permits Report for May 2019**
- **Department of Public Safety (DPS) Report regarding police, fire, medical, and code enforcement incidents during the month of May 2019**

Finance Manager Boner gave a report on the financials for the month of May and answered Council's questions. Councilmember Meek thanked the DPS for how professionally and thoughtfully they handled the recent tragedies. Councilmember Thompson reported that former Councilmember Harpold would be going to Wisconsin to inspect the new fire truck and make sure everything is in order. The new fire truck should be in Denton around July 1st to have radios installed. Mayor Palmer thanked the DPS for showing up at Emerald Sound's HOA picnic.

8. Presentation of the 2019 Comprehensive Plan Update by Freese and Nichols

This item was moved to the July 15, 2019 meeting.

9. Public Hearing to hear comments on the 2019 Comprehensive Plan Update

This item was moved to the July 15, 2019 meeting.

10. Consider and act upon a recommendation from the Planning and Zoning Commission to adopt the 2019 Comprehensive Plan Update

This item was moved to the July 15, 2019 meeting.

11. Consider and act to approve the minutes from the May 20, 2019 Regular City Council Meeting and the May 30, 2019 Special City Council Meeting.

Motion to approve the minutes from the May 20 and May 30, 2019 meetings was made by Mayor Pro Tem Lusk and seconded by Councilmember Lindemann.

Motion Passed 5-0

12. Consider and act upon a Resolution to approve the Shahan Prairie Road Public Improvement District No. 1 Preliminary 2019 O&M Annual Service Plan Update, which includes a determination of costs for Roadway Maintenance and DPS Services, and call a public hearing for Monday July 15, 2019 to consider an Ordinance to levy assessments against assessed property within the PID which lies in the extraterritorial jurisdiction of the City of Oak Point and other matters related thereto.

Kyle Sikorski, P3-Works, gave a presentation explaining this item and answered questions from Council. Mr. Sikorski explained this item is just to approve a preliminary service and assessment plan, the numbers are not final, and to call a public hearing to consider levy assessment.

Motion to approve a Resolution to approve the Shahan Prairie Road Public Improvement District No. 1 Preliminary 2019 O&M Annual Service Plan Update, which includes a determination of costs for

Roadway Maintenance and DPS Services, and call a public hearing for Monday July 15, 2019 to consider an Ordinance to levy assessments against assessed property within the PID which lies in the extraterritorial jurisdiction of the City of Oak Point and other matters related thereto was made by Mayor Pro Tem Lusk and seconded by Councilmember Lindemann.

Motion Passed 5-0

- 13. Consider and act upon a Resolution to approve the Wildridge Public Improvement District No. 1 Preliminary 2019 O&M Annual Service Plan Update, which includes a determination of costs for Roadway Maintenance and DPS Services only for residential lots with Improvement Area #1 and Improvement Area #2 that lie within the extraterritorial jurisdiction of the City of Oak Point, and call a public hearing for Monday July 15, 2019 to consider an Ordinance to levy assessments against the assessed property and other matters related thereto.**

Motion to approve a Resolution to approve the Wildridge Public Improvement District No. 1 Preliminary 2019 O&M Annual Service Plan Update, which includes a determination of costs for Roadway Maintenance and DPS Services only for residential lots with Improvement Area #1 and Improvement Area #2 that lie within the extraterritorial jurisdiction of the City of Oak Point, and call a public hearing for Monday July 15, 2019 to consider an Ordinance to levy assessments against the assessed property and other matters related thereto was made by Councilmember Thompson and seconded by Councilmember Lindemann.

Motion Passed 5-0

- 14. Consider and act to authorize City Manager to engage an engineering firm to conduct a traffic study to relocate speed limit signs on the southern section of Naylor Road**

Councilmember Thompson explained his reason for wanting to lower the speed limit in this area is for safety reasons. City Manager Ashley cautioned that sometimes there can be unfavorable consequences in ordering a traffic study. He explained that the company doing the study will measure the number of vehicles coming through the area and then they will discretely place hidden radar to see how fast people are coming through the area. They will compile the data and bring back a recommendation to Council. He said the cost will be between \$5-10,000 for the study.

Councilmember Thompson made a motion to authorize the City Manager to engage an engineering firm to conduct a traffic study to relocate speed limit signs on the southern section of Naylor Road not to exceed \$5,000 and Mayor Pro Tem Lusk seconded the motion.

Motion Passed 5-0

- 15. Consider and act to authorize the City Manager to advertise for and hire and in-house Building Inspector**

City Manager Ashley gave a presentation to Council reporting different costs associated with adding a building inspector on staff and answered questions from Council. Council discussed at length the pros and cons of a building inspector on staff as opposed to outsourcing building inspections. Manny Villareal and Mike Doughty with Countywide Inspections were in attendance. Mr. Doughty addressed the Council and shared the many benefits his company can provide the City as an outside inspection company. Bill Snyder, 900 Amethyst, Oak Point addressed the Council about the benefits of an outside company as opposed to an in-house building inspector.

Councilmember Meek made a motion to continue this item at the September 16, 2019 council meeting and Councilmember Thompson seconded the motion.

Motion Passed 5-0

16. Update on CIP project in Crescent Oaks

City Manager Ashley provided an update on the surveying of Lakeshore Drive. Surveyors have completed the survey of the Crescent Oaks project area. They are currently working on the preliminary engineering reports. We are expecting the 30% submittal by July 22.

17. Recess into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code, to wit:

- a. **Section 551.071 (Consultation with Attorney) – to receive legal advice from City Attorney regarding annexation process.**

18. Reconvene into Regular Session and take any actions necessary as a result of the Closed Session

No Closed Session was held. City Manager Ashley explained that due to ongoing negotiations with a party involved in the annexation as well as recent legislation signed by the Governor, we thought it best to delay discussion of the closed session item.

19. Consider and act upon topics to be scheduled for a future City Council meeting

Councilmember Lindemann made a motion put on the next agenda to contract with an outside company that would search for grants for the City; seconded by Councilmember Thompson.

20. Adjournment

Mayor Pro Tem Lusk made a motion to adjourn the meeting; seconded by Councilmember Meek.

Motion Passed 5-0

Mayor Palmer adjourned the meeting at 8:07 pm.



Keith Palmer, Mayor

ATTEST:



Joni Vaughn, City Secretary

