



Meeting Minutes
Regular Meeting of the
Oak Point Planning & Zoning Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Tuesday, March 5, 2019
6:00 P.M.

1. Call to Order, Roll Call, and Announce a Quorum is Present.

Chairperson Collins called the meeting to order at 6:04 p.m. with the following roll call:

| | | |
|-------------------|------------------|--------------------|
| Neil Collins | Chairperson | Present |
| David McBeth | Vice Chairperson | Present |
| Robert Burke | Commissioner | Absent |
| Helen Buttermark | Commissioner | Present |
| Scott Dufford | Commissioner | Present |
| Bill Gusick | Commissioner | Present |
| Jeff Stafford | Commissioner | Arrived at 6:17 pm |
| Brent Coleman | Commissioner | Present |
| Barney Carrington | Alternate | Present |

City staff present:

| | |
|----------------|----------------|
| Stephen Ashley | City Manager |
| Joni Vaughn | City Secretary |

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Collins led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Consider and act upon minutes from the February 5, 2019 meeting of the Planning & Zoning Commission.

Commissioner Buttermark noted there was an error in the attendance as she was noted as absent and was present. Commissioner Dufford motioned to approve the minutes from the February 5, 2019 Planning & Zoning Commission meeting as amended; motion seconded by Commissioner Buttermark.

Motion passed with a vote of 7-0

4. Public Hearing on a request for a final plat of a 13.219 acre tract of land, consisting of block G, lots 9-21; Block H, Lots 12-23; Block O, Lots 3-19; of Wildridge Phase 4C situated the Elizabeth A. Shahan Survey, Abstract No. 1204, City of Oak Point, Denton County, Texas, being a portion of a called 191.237-acre tract, described as Tract 10A in a Special Warranty Deed to LH Wildridge, LLC, recorded in Document No. 2017-20269, Deed Records, Denton County, Texas.

City Manager Ashley explained the request for final plat. Chairperson Collins opened the Public Hearing at 6:08 pm. No one came forward to speak. Chairperson Collins closed the Public Hearing at 6:10 pm.

5. Consider and act upon a request for a final plat of a 13.219 acre tract of land, consisting of block G, lots 9-21; Block H, Lots 12-23; Block O, Lots 3-19; of Wildridge Phase 4C situated the Elizabeth A. Shahan Survey, Abstract No. 1204, City of Oak Point, Denton County, Texas, being a portion of a called 191.237-acre tract, described as Tract 10A in a Special Warranty Deed to LH Wildridge, LLC, recorded in Document No. 2017-20269, Deed Records, Denton County, Texas.

Commissioner Buttermark made a motion to approve a final plat of a 13.219 acre tract of land, consisting of block G, lots 9-21; Block H, Lots 12-23; Block O, Lots 3-19; of Wildridge Phase 4C situated the Elizabeth A. Shahan Survey, Abstract No. 1204, City of Oak Point, Denton County, Texas, being a portion of a called 191.237-acre

tract, described as Tract 10A in a Special Warranty Deed to LH Wildridge, LLC, recorded in Document No. 2017-20269, Deed Records, Denton County, Texas; motion seconded by Commissioner McBeth.

Motion passed with a vote of 7-0

6. Review and discuss the Zoning and Development Activity Report for February 2019.

City Manager Ashley reviewed the Zoning and Development report with the Board. 7 Eleven still has not picked up their permits. There is a meeting of the Comprehensive Plan Action Committee on Thursday, March 7th at 6:00 pm.

7. Review and discuss the definition of a slab.

City Manager Ashley reported that City Attorney Moore asked that the Commission table this item until he can review the language more thoroughly. Commissioner Dufford made a motion to table the item until the next meeting; motion seconded by Commissioner Gusick.

Motion passed with a vote of 7-0

8. Review and discuss an overview of the rules of order, procedures and ethics for the Planning and Zoning Commission.

City Manager Ashley presented a Power Point presentation reviewing what the code of ordinances states about rules of order, procedures, and ethics for the Planning and Zoning Commission as well as offering some additional suggestions on the topics.

9. Consider and act upon topics to be scheduled for a future Planning & Zoning Commission meeting.

There were no topics for future agendas discussed.

10. Adjourn.

Chairperson Collins motioned to adjourn; motion seconded by Commissioner Brent Coleman.

Motion passed with a vote of 7-0.

The meeting adjourned at 7:00 p.m.



Neil Collins, Chairperson

ATTEST:



Joni Vaughn, City Secretary

