

Meeting Agenda

Regular Meeting of the Oak Point City Council

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, January 21, 2019
6:00 P.M.



1. Call to Order, Roll Call, and Determination of Quorum.

Mayor Palmer called the meeting to order at 6:00 p.m. with the following roll call:

Keith Palmer	Mayor	Present
John Lusk	Mayor Pro Tem	Present
Lynn Harpold	Deputy Mayor Pro Tem	Present
Don Lindemann	Council Member	Present
Tim Freeman	Council Member	Present
Dena Meek	Council Member	Present

City staff present:

Stephen Ashley	City Manager
Joni Vaughn	City Secretary
Donna Boner	Finance Manager
Mike Shackelford	Director of Public Safety
Jeff Moore	City Attorney

And with a quorum present the following items were addressed:

2. Invocation

Councilmember Meek led the Invocation.

3. Pledge of Allegiance and Pledge to the Texas Flag.

Mayor Palmer led the Pledge of Allegiance and Pledge to the Texas Flag.

4. Items of Community Interest

Mayor Palmer introduced and welcomed new City Secretary Joni Vaughn, as well as recognizing new City Manager Stephen Ashley and new Finance Director Donna Boner.

Councilmember Lindeman announced that the Little Elm Food Bank has a new director and Kroger has begun selling food boxes that support the food bank. He encouraged everyone to stop by Kroger and buy a food box to support the Little Elm Food Bank.

City Manager Ashley recognized Donna Boner and Joni Vaughn for stepping in and getting assistance for the Municipal Court when our Court Clerk became ill last Wednesday and could not be in court to assist Judge Moore. Donna contacted the Town of Crossroads and they sent someone to assist Judge Moore with court.

Sherry Rosetti Jones, 502 Bronco Trail, addressed the Council with her concerns over illegal fireworks displays in her neighborhood on July 4th and December 31st. Ms. Jones is very concerned for the safety of her home due to the fire hazard and environmental hazard that the fireworks present.

5. Public Input.

Scott Dufford, 841 Oak View, addressed the Council regarding the need for lighting on FM 720. Mr. Dufford is in support of adding lighting to FM 720.

6. Presentation and discussion of the following reports:

- **Financial Report for December 2018**
- **Municipal Court Report for December 2018**
- **Permits Report for December 2018**
- **Department of Public Safety (DPS) Report regarding police, fire, medical, and code enforcement incidents during the month of December 2018**
- **Zoning & Development Activity Report for January 2019**
- **Monthly Strategic Plan Report January 2019**

Donna Boner addressed questions from Councilmembers about the financial reports.

CONSENT AGENDA

- 7. Consider and act upon the minutes for the December 17, 2018 Regular City Council meeting.**
- 8. Consider and act upon a contract with OPLE Prairie Oaks Development, Inc. for professional services.**

Councilmember Lusk made a motion to approve the Consent Agenda consisting of the December 17, 2018 Council meeting minutes and the contract with OPLE Prairie Oaks Development, Inc for professional services. Councilmember Harpold seconded the motion. **Motion passed 5-0.**

REGULAR AGENDA

- 9. Consider and act upon approving and adopting Ordinance No. 2019-01-481 for the Prairie Oaks Public Improvement District No. 2 2018 Service Plan Update**

Mary Petty, PID Administrator for Prairie Oaks, presented the updated service plan to Council and answered questions.

Councilmember Lusk made a motion to approve and adopt Ordinance No. 2019-01-481 with the attached revised and updated exhibit. Councilmember Harpold seconded the motion. **Motion passed 5-0.**

- 10. Consider and act regarding the approval of the purchase of a new fire engine and personnel positions to adequately staff both police and fire branches of the City's DPS**

Chief Shackleford, Captain Hollingsworth of the Carrollton Fire and Rescue, and Councilmember Harpold each gave presentations to Council regarding the urgency and necessity of adding a new fire engine and three police and three fire personnel for the safety of both the citizens and DPS staff.

Mayor Palmer asked City Manager Ashley his thoughts on the addition of a new fire engine and personnel for the DPS. City Manager Ashley affirmed the need for both the engine and the personnel.

Councilmember Lindeman would like to make a large down payment on the truck and borrow as little as possible. He asked if we could look for a grant for the truck. Chief Shackelford said he is looking, but there is not a lot of grant money available right now.

Councilmember Lusk asked Chief Shackelford what the turnover rate is for the Police Department. Chief Shackelford answered about one employee per year.

Councilmember Harpold would like to use as much money as possible from the vehicle replacement fund.

Councilmember Meek stated that Mayor and Council took an oath of office to faithfully execute the duties of their office and that includes the safety of the residents and staff. She respectfully encouraged everyone that is voting to approve this package tonight before something really bad happens.

Councilmember Harpold made a motion to act upon the approval of the purchase of a new fire engine and personnel positions to adequately staff both police and fire branches of the City's DPS as presented. Councilmember Lusk seconded the motion. **Motion passed 5-0.**

11. Discuss and provide direction to City Staff regarding lights on FM 720

Council directed City Manager Ashley to proceed with lights at the major intersections and put together a schedule to add more lights to eventually light up the entire stretch of roadway in our jurisdiction.

12. Discuss and provide direction to City Staff regarding topics for the Spring 2019 edition of the Country Place Bulletin.

City Secretary Joni Vaughn discussed possible topics for the Spring Newsletter that former City Secretary Amy Bockes had left for her. Council decided on Saturday, April 27th as the date for the City-Wide Garage Sale and recommended additional topics for the newsletter.

13. Consider and act upon changing the date for the February council meeting due to a holiday

Councilmember Lusk made a motion to move the next council meeting to Tuesday, February 19th. Councilmember Freeman seconded the motion. **Motion passed 5 – 0.**

14. Recess into Closed Session in compliance with Section 551.001 et. seq. Texas Government Code, to wit:

- a. **Section 551.074 (Personnel Matters) to discuss the possible addition of a staff position(s)**
- b. **Section 551.071(Consultation with Attorney) to receive legal advice from City Attorney regarding Public Improvement Districts**

Mayor Palmer recessed the meeting to go into Executive Session at 8:15 p.m.

15. Reconvene into Regular Session and take any action that is necessary as a result of the Closed Session

Mayor Palmer reconvened the meeting at 9:51 p.m. No action was taken.

16. Consider and act upon topics to be scheduled for a future City Council meeting

Councilmember Lindeman discussed the need to move ahead with road improvement. City Manager Ashley will put out an RFQ for engineering services and then bring to Council a list of responsive engineers. Councilmember Meek would like to know why the City is not receiving revenue for the citations our officers write in Cross Oaks Ranch.


17. Adjournment

Councilmember Lusk made a motion to adjourn. Councilmember Harpold seconded the motion. Mayor Palmer adjourned the meeting at 9:59 p.m.



Keith Palmer, Mayor

ATTEST:



Joni Vaughn, City Secretary

