

Meeting Agenda

Regular Meeting of the Oak Point City Council

Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Monday, January 20, 2020  
6:00 P.M.



**1. Call to Order, Roll Call, and Determination of Quorum**

Mayor Palmer called the meeting to order at 6:00 p.m. with the following roll call:

Keith Palmer	Mayor	Present
John Lusk	Mayor Pro Tem	Present
Tim Freeman	Deputy Mayor Pro Tem	Present
Don Lindemann	Council Member	Present
Dena Meek	Council Member	Present
Kyle Thompson	Council Member	Present

City staff present:

Stephen Ashley	City Manager
Joni Vaughn	City Secretary
Donna Boner	Finance Manager
Mike Shackelford	Director of Public Safety
Ed Voss	City Attorney

And with a quorum present the following items were addressed.

**2. Invocation**

Councilmember Meek led the invocation.

**3. Pledge of Allegiance**

Mayor Palmer led the Pledge of Allegiance and Pledge to the Texas Flag.

**4. Items of Community Interest**

City Secretary Vaughn reported that the auditors will be working at City Hall January 28<sup>th</sup> through 30<sup>th</sup>. City Hall will be closed on Monday, February 18<sup>th</sup> for President's Day. City Staff has been working with Carter Blood Care to set up a blood drive. The tentative date for the blood drive is Friday, February 28<sup>th</sup>. The City website and Facebook page will have more details to come. Springfest will be held on Saturday, April 4<sup>th</sup>. Events Coordinator Jennifer Henry is looking for volunteers to help with the event. To volunteer, please contact Jennifer at 972-294-2312, extension 106.

Councilmember Meek reported that the Primary Election is coming up in March. The last day to register to vote in the Primary is February 3<sup>rd</sup>. Early Voting will be conducted February 18<sup>th</sup> through 28<sup>th</sup>. Election Day is March 3<sup>rd</sup>.

Mayor Palmer reported that the entrance to Emerald Sound is being reconstructed with a trench drain. The work should take about a month.

**5. Public Input**

Jerry Rae, 9699 Lonesome Dove Road, Oak Point, addressed the Council with his concerns about the condition of Lonesome Dove Road.

Kevin Breeding, 9732 Grouse Ridge Lane, Oak Point, addressed the Council to thank the Police Department for their quick response to his car being burglarized and asked for increased patrol in the Wildridge subdivision due to a lot of car break-ins in the area.

Scott Dufford, 841 Oak View, Oak Point, reported to Council that Vicky Trask would like to donate a park bench to the City.

**6. Presentation and discussion of the following reports:**

- **Financial Report for December 2019**
- **Municipal Court Report for December 2019**
- **Permits Report for December 2019**
- **Department of Public Safety (DPS) Report regarding police, fire, medical, and code enforcement incidents during the month of December 2019**

Finance Manager Boner gave the financial report and answered questions from Council. Chief Shackelford answered questions from Council.

**CONSENT AGENDA**

- 7. Consider and act upon the minutes for the December 16, 2019 Regular City Council meeting.**
- 8. Consider and act upon a resolution ordering a general election to be held on Saturday, May 2, 2020 for the purpose of electing three (3) City Council members.**
- 9. Consider and act upon acceptance of the 2019 Racial Profiling Report.**
- 10. Consider and act upon a request for approval of the Final Plat for Phase 5C of the Wildridge Subdivision, 78 Residential Lots, 1 HOA Lot, 27.828 Acres in the Elizabeth A. Shahan Survey, Abstract No. 1204, and the William McNeil Survey, Abstract No. 814, City of Oak Point, Denton County, Texas.**
- 11. Consider and act upon a request for approval of the Final Plat for CVS consisting of 3 commercial lots being 11.69 acres in the Oak Point CVS Addition, W. McNeil Survey Abstract No. 814, City of Oak Point, Denton County, Texas, located at the Southeast corner of Shahan Prairie Road and FM 720.**
- 12. Consider and act upon a request for approval of a Final Plat for the Pinnacle Montessori Academy, being 2.13 acres, Lot 1, Block A, in the Oak Mount Addition, G. Daniels Survey, Abstract 331, City of Oak Point, Denton County, Texas, located at the northwest corner of McCormick Road and FM 720.**
- 13. Consider and act upon a request for approval of the Development Site Plan for CVS located at the Southeast corner of Shahan Prairie Road and FM 720.**

Councilmember Meek asked to pull Items 11 and 13 from the Consent Agenda. Councilmember Thompson made a motion to approve Consent Agenda Items 7,8,9,10, and 12; motion seconded by Deputy Mayor Pro Tem Freeman.

**Motion Passed 5-0**

City Planner Coker and Steve Kendall, representative of CVS answered Councilmember Meeks questions regarding Items 11 and 13.

Mayor Pro Tem Lusk made a motion to approve Item 11, approving the Final Plat for CVS; motion seconded by Councilmember Lindemann.

**Motion Passed 5-0**

Mayor Pro Tem Lusk made a motion to approve Item 13, approving the Development Site Plan for CVS; motion seconded by Councilmember Thompson.

**Motion Passed 5-0**

**REGULAR AGENDA**

- 14. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2015 edition of the *International Energy Conservation Code*, and local amendments to the *International Energy Conservation Code*.**

City Manager Ashley explained that the City is updating from the 2006 edition of the International Building Code up to the 2015 edition of the International Building Code, which is the most current version recommended by North Central Texas Council of Governments. There are 7 different components to be adopted at this meeting and 1 more version to be adopted at the next meeting.

Mayor Pro Tem Lusk made a motion to approve an ordinance adopting the 2015 edition of the *International Energy Conservation Code*, and local amendments to the *International Energy Conservation Code*; motion seconded by Deputy Mayor Pro Tem Freeman.

**Motion Passed 5-0**

- 15. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2015 edition of the *International Fire Code*, and local amendments to the *International Fire Code*.**

Deputy Mayor Pro Tem Freeman made a motion to approve an ordinance adopting the 2015 edition of the *International Fire Code*, and local amendments to the *International Fire Code*; motion seconded by Mayor Pro Tem Lusk.

**Motion Passed 5-0**

- 16. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2015 edition of the *International Fuel Gas Code*, and local amendments to the *International Fuel Gas Code*.**

Councilmember Lindemann made a motion to approve an ordinance adopting the 2015 edition of the *International Fuel Gas Code*, and local amendments to the *International Fuel Gas Code*; motion seconded by Councilmember Thompson.

**Motion Passed 5-0**

- 17. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2015 edition of the *International Mechanical Code*, and local amendments to the *International Mechanical Code*.**

Councilmember Thompson made a motion to approve an ordinance adopting the 2015 edition of the *International Mechanical Code*, and local amendments to the *International Mechanical Code*; motion seconded by Councilmember Lindemann.

**Motion Passed 5-0**

- 18. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2015 edition of the *International Plumbing Code*, and local amendments to the *International Plumbing Code*.**

Deputy Mayor Pro Tem Freeman made a motion to approve an ordinance adopting the 2015 edition of the *International Plumbing Code*, and local amendments to the *International Plumbing Code*; motion seconded by Mayor Pro Tem Lusk.

**Motion Passed 5-0**

- 19. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2015 edition of the *International Residential Management Code*, and local amendments to the *International Residential Management Code*.**

Mayor Pro Tem Lusk made a motion to approve an ordinance adopting the 2015 edition of the *International Residential Management Code*, and local amendments to the *International Residential Management Code*; motion seconded by Councilmember Thompson.

**Motion Passed 5-0**

- 20. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas for the adoption of the 2017 edition of the *National Electrical Code*, and local amendments to the *National Electrical Code*.**

Councilmember Meek made a motion to approve an ordinance adopting the 2017 edition of the *National Electrical Code*, and local amendments to the *National Electrical Code*; motion seconded by Councilmember Thompson.

**Motion Passed 5-0**

- 21. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas, Chapter 10, Article 10.03, Division 4, Section 10.03.132 Entitled "*Park Land Dedication*" by amending the Park Land Dedication or Park Fee Requirements.**

Councilmember Thompson made a motion to approve an ordinance amending the Code of Ordinances of the City of Oak Point, Texas, Chapter 10, Article 10.03, Division 4, Section 10.03.132 Entitled "*Park Land Dedication*" by amending the Park Land Dedication or Park Fee Requirements; motion seconded by Mayor Pro Tem Lusk.

**Motion Passed 5-0**

- 22. Consider and act upon an ordinance to amend the Code of Ordinances of the City of Oak Point, Texas by amending APPENDIX A, entitled "FEE SCHEDULE" and by amending the various fees within said schedule.**

Mayor Pro Tem Lusk made a motion to approve an ordinance amending the Code of Ordinances of the City of Oak Point, Texas by amending APPENDIX A, entitled "FEE SCHEDULE" and by amending the various fees within said schedule as follows: Restaurant, Convenience Store, and Grocery Store \$600 and Commercial property \$1500/acre and all other fees as presented; motion seconded by Councilmember Lindemann.

**Motion Passed 5-0**

**23. Consider and act upon the creation of an Exploratory Committee for the purpose of researching Home Rule.**

Councilmember Meek made a motion to approve the creation of an Exploratory Committee for the purpose of researching Home Rule; motion seconded by Councilmember Thompson.

**Motion Passed 5-0**

**24. Discuss and provide direction to City Staff regarding topics for the Spring 2020 edition of the Country Place Bulletin.**

Council identified the following topics for the Spring newsletter: Mosquito Prevention, Lightning Strikes, Volunteer Opportunities, Pet Registration, Road Construction Update, OPUAS, Election Update, Winterfest Photos, the dates for SpringFest, City Garage Sale, and City Clean-Up

**25. Discuss and provide direction to City Staff on the Crescent Oaks CIP project in regard to drainage.**

City Manager Ashley explained that there is a section of Lakeshore Drive that does not drain as originally designed. The issue is not enough of a problem that any residents have complained. Council agreed that since it had not been a significant problem and no residents had complained that the City should not spend additional funds during the Lakeshore reconstruction project to try and remedy a perceived problem.

**26. Consider and act upon changing the date for the February council meeting due to a holiday.**

Mayor Pro Tem Lusk made a motion to move the February Council meeting to Monday, February 24<sup>th</sup>; motion seconded by Councilmember Thompson.

**Motion Passed 5-0**

**27. Consider and act upon topics to be scheduled for a future City Council meeting.**

Councilmember Meek would like to discuss an increase in road impact fees.

**28. Adjournment**

Councilmember Thompson made a motion to adjourn; motion seconded by Deputy Mayor Pro Tem Freeman.

**Motion Passed 5-0**

**Mayor Palmer adjourned the meeting at 7:22 pm.**



Keith Palmer, Mayor



ATTEST:



Joni Vaughn, City Secretary