

Oak Point Parks and Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, November 8, 2021 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present.

Chairperson Cox called the meeting to order at 6:05 p.m. with the following roll call:

Skip Cox	Chairperson	Present
Ryan McDow	Vice Chairperson	Absent
Dawn Hicks	Commissioner	Present
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Present
Stephanie Brown	Alternate	Absent
Candace Williams	Alternate	Absent
Jerry Raye	Alternate	Present

City staff present:

Stephen Ashley	City Manager
Jennifer Henry	Court Clerk/Administrative Assistant

City Council present:

Scott Dufford

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Cox led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

No public input

4. Consider and act upon the minutes from the October 11, 2021 regular meeting of the Oak Point Parks and Recreation Commission

Commissioner K. Cox made a motion to approve the minutes of the October 11, 2021 meeting; motion seconded by Commissioner Raye.

Motion Passed 5-0

5. Consider and act upon purchase of additional trash can to be placed at the Pavilion.

Chairperson S. Cox made a motion to approve the purchase of new trash can for the Pavilion, to match the existing trash can and not to exceed \$250.00; motion seconded by Commissioner Love.

Motion Passed 5-0

6. Consider and act upon the two Arborist quotes for tree maintenance in the playground area of Jakes Place Park.

Commissioner Love made a motion to approve the quote provided by Texas Tree Surgeons with the addition of removal of the mistletoe throughout the playground not to exceed \$10,000. The commission would also like to retain some tree trimmings for firewood and mulch if possible; motion seconded by Commissioner Raye.

Motion Passed 5-0

7. **Discuss obtaining quotes for the landscaping of Jakes Place Park that would include project design, purchase and installation of all trees, bushes, shrubs and flowering perennials and hardscapes; design and installation of all appropriate irrigation utilizing well water as the source.**

Chairperson S. Cox made a motion to obtain several landscaping quotes for design, purchase & installation of shrubs, trees, flowers, and irrigation for the east section of Jakes Place Park starting at the Pavilion and continuing to Naylor Road; motion seconded by Commissioner Hicks.

Motion Passed 5-0

8. **Update on lighting for Jakes Place Park.**

Council Liaison Dufford provided a handout and quote from e2 Illumination Designs and spoke on the benefits and beauty of down lighting. There was also discussion on lighting for the walkway. Commissioner Hicks made a motion to accept the quote for \$29,711.00 for downlighting in the trees at Jakes Place Park; motion seconded by Chairperson S. Cox.

Motion Passed 5-0

9. **Consider and act upon removal or improvements for the volleyball court.**

Commissioner Hicks made a motion to remove the Volleyball Court and back fill with dirt during the slower winter months; motion seconded by Chairperson S. Cox.

Motion Passed 5-0

10. **Discuss a walkway on Naylor Rd between Martop Road South to Emerald Sound Blvd., possibly extending to McCormick Road.**

Council Liaison Dufford explained that COPOA has not decided on how to proceed with a walkway between Martop to Emerald Sound, to McCormick. Chairperson S. Cox made a motion to authorize securing a proposal for consideration of engineering services at the next PARC meeting, phase I between Martop & McCormick of the North/South Trail to be discussed at the next meeting; motion seconded by Commissioner Raye.

Motion Passed 5-0

11. **Discuss future agenda items and the date of the next Parks and Recreation Commission meeting.**

Tentative next meeting February 2022

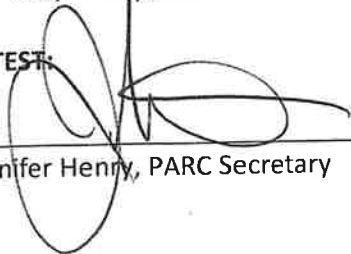
Kiosk at Boat Ramp

Engineering services proposal for Phase I of N/S Trail



Skip Cox, Chairperson

ATTEST:



Jennifer Henry, PARC Secretary