

Meeting Agenda

Regular Meeting of the
Oak Point Economic Development Corporation

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Tuesday, July 9, 2019 -- 6:15 P.M.



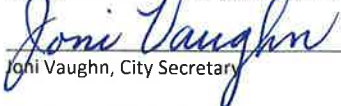
1. Call to order, roll call, and announce a quorum is present. (Armstrong)
2. Pledge of Allegiance and Pledge to the Texas Flag. (Armstrong)
3. Discuss and act upon the minutes from the May 14, 2019 Regular Meeting of the Oak Point Economic Development Corporation (Vaughn)
4. Discuss and act upon the financial report (Ashley)
5. Presentation on HB 2439 (Ashley)
6. Discuss and act upon registration for NTCAR (Hankins)
7. Discuss and act upon preliminary budget for FY 2019-20 (Ashley)
8. Future Agenda Items (Armstrong)
9. Adjourn (Armstrong)

The Corporation may vote and/or act upon each of the items listed in this Agenda. Except for items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer. If during the course of the Corporation meeting, any discussion of any item on the agenda should be held in a closed meeting, the Corporation will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters (d) and (e).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.

CERTIFICATION:

I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted at 4:30 a.m. / 0 p.m. on the 3rd day of July, 2019.


Joni Vaughn, City Secretary

This notice was removed at _____ a.m./p.m. on the _____ day of _____, 2019

Joni Vaughn, City Secretary



Meeting Minutes

Regular Meeting of the
Oak Point Economic Development Corporation

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Tuesday, May 14, 2019 -- 6:15 P.M.



ECONOMIC DEVELOPMENT CORPORATION

1. Call to order, roll call, and announce a quorum is present

President Armstrong called the meeting to order at 6:17 p.m. with the following roll call:

Deborah Armstrong	President	Present
James Hankins	Vice President	Present
Dagny Boaz	Director	Absent
Rennie Dickson	Director	Present
David Rush	Director	Present
Don Lindemann	Council Liaison	Absent
Keith Palmer	Council Liaison	Absent

City staff present:

Stephen Ashley	City Manager
Joni Vaughn	City Secretary

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag

President Armstrong led the Pledge of Allegiance and the Pledge to the Texas Flag.

3. Discuss and act upon the minutes from the April 9, 2019 Regular Meeting of the Oak Point Economic Development Corporation

Vice President Hankins motioned to approve the minutes of the April 9, 2019 meeting with a notation being added that the City is responsible for the maintenance of the electronic sign and seconded by Director Rush.

Motion passed 4-0

4. Discuss and act upon the financial report

City Manager Ashley gave the financial report. A break down of the advertising account was requested. Motion to approve the financial report was made by Director Dickson and seconded by Vice-President Hankins.

Motion passed 4-0

5. Consider and act upon an agreement for training services between EDP Best Practices, LLC (Consultant) and the Oak Point Economic Development Corporation (OPEDC)

Director Dickson reviewed the contract with the Board. Motion to approve the agreement for training services between the Oak Point Economic Development and EDP Best Practices, LLP; to invite additional city boards to participate; and to schedule training for some time in August was made by Vice-President Hankins and seconded by Director Rush.

Motion passed 4-0

6. Presentation by Flyer View (formerly Aerial Focus) for an aerial map and marketing materials

Dale Appleby from Flyer View gave a presentation to the Board regarding aerial maps and marketing materials and answered questions. Mr. Appleby presented a quote for services and explained the CoServ grant that is available to cover the services. The Board would like to proceed with contracting with Flyer View and applying for the CoServ grant.

7. Workshop on Website page

The Board discussed the city website and how they would like the EDC page to be designed. They looked at two different proposals from CivicPlus; one to design a department header page with a theme and one to design a sub-site. The Board also discussed the integration of the Flyer View materials into the EDC web page. The Board and Staff will work with the existing page to see what changes can be made in-house before proceeding with purchasing design work from CivicPlus.

8. Workshop on Trade Booth updates

Chairman Armstrong suggested the Board not discuss trade booth updates until website update is complete.

Chairman Armstrong would like the following items on the next agenda:

- City signage and identity
- Flyer View materials and the CoServ grant
- Website
- Update on the August training session
- Buxton Survey

9. Adjourn

Director Rush made a motion to adjourn and Vice-President Hankins seconded the motion.

The EDC meeting adjourned at 8:01 p.m.

Deborah Armstrong, President

ATTEST:

Joni Vaughn, City Secretary