

Meeting Agenda

Oak Point Parks and Recreation Commission

Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Monday, March 9, 2020 -- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present. (Maynard)
2. Pledge of Allegiance and Pledge to the Texas Flag. (Maynard)
3. Consider and act upon the minutes from the December 9, 2019 regular meeting of the Oak Point Parks and Recreation Commission. (Ashley)
4. Review and possible recommendation of a bid for the construction of the concrete trail for Jake's Place Park. (Ashley)
5. Discussion on signage for the boat dock.
6. Discussion and possible action on the type of traffic and on concrete versus asphalt for future trails.
7. Discussion of possible topics to include on agendas of future meetings and the date of the next Parks and Recreation Commission meeting. (Maynard)
8. Adjourn. (Maynard)

The Corporation may vote and/or act upon each of the items listed in this Agenda. Except for items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer. If during the course of the Corporation meeting, any discussion of any item on the agenda should be held in a closed meeting, the Corporation will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters (d) and (e).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.

**CERTIFICATION:**

I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted at 1:30 a.m./p.m. on the 6th day of March, 2020.

  
\_\_\_\_\_  
Joni Vaughn, City Secretary

This notice was removed at \_\_\_\_\_ a.m./p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Joni Vaughn, City Secretary



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Monday, December 9, 2019-- 6:00 P.M.



**1. Call to order, roll call, and announce a quorum is present.**

Chairperson Maynard called the meeting to order at 6:05 p.m. with the following roll call:

Leslie Maynard	Chairperson	Present
Lee Ann Keener	Vice Chairperson	Absent
Skip Cox	Commissioner	Present
Marcia Dickson	Commissioner	Absent
Ryan McDow	Alternate	Present
Susan Dorsey	Alternate	Present
Scott Dufford	Alternate	Present
Manny Bazan	Alternate	Absent

City staff present

Stephen Ashley  
Jennifer Henry

City Manager  
Court Clerk/Administrative Assistant

**2. Pledge of Allegiance and Pledge to the Texas Flag.**

Chairperson Maynard led the Pledge of Allegiance and Pledge to the Texas Flag.

**3. Consider and act upon the minutes from the September 9, 2019 regular meeting of the Oak Point Parks and Recreation Commission.**

Commissioner Dufford made a motion to approve the minutes of the September 9, 2019 meeting; motion seconded by Commissioner McDow.

**Motion Passed 5-0**

**4. Report on Boat Dock.**

Dave Rush gave a presentation to report on the status of the boat dock construction. The question was asked about if there is a warranty on the dock; Dave will find out and report back. There was discussion about expanding the parking inside the gate. City Manager Ashley will research how much of the land we have leased from the Corps. Completion is expected by January 1<sup>st</sup>.

**5. Discuss traffic usage on future trails.**

Commissioner Dufford gave a presentation on future trails in the City. He reported he had gathered prices for asphalt and concrete. Commissioner Dufford also discussed what type of traffic should be allowed on the trails; he suggested that golf carts, bicycles, skateboards, and skates be allowed, but not Gators or ATVs, nothing over 20 mph. Commissioner Cox asked if perhaps that DISD could partner with the City to pay for paths accessing the schools. City Manager Ashley stated that the school district is interested in reworking Martop Road and working with the City to put a sidewalk the full distance of Martop Road between Naylor Road and FM 720 and one of the MUDs is going to participate as well. City Manager Ashley recently met with the City's engineers to discuss the Martop Road project.

William Osteen gave a presentation to the PARC regarding his request to build four benches with the insignias of the four branches of the military around the big living Christmas tree in Jake's Place Park. The Board asked if he would be interested in building picnic tables for the boat ramp area. He indicated that he would contact City Manager Ashley at a later date if he has interest in building picnic tables rather than benches.

- 6. Review and confirm construction documents of the concrete trail for Jake's Place Park from DCBA.**  
City Manager Ashley asked the PARC to review the construction documents to make sure the plan is what the Board wants. Chairperson Maynard confirmed the documents reflect what the Board asked for.
- 7. Discuss possible topics to include on agendas of future meetings and the date of the next Parks and Recreation Commission meeting.**
  - **Decide on asphalt or concrete for trails**
  - **Discuss the type of traffic on the trails**
  - **Approve bids for Jake's Place Park**
  - **Discuss signs for Boat Dock**

**8. Adjourn.**

Commissioner Dufford made a motion to adjourn, seconded by Commissioner McDow.

**Motion Passed 5-0**

**Chairperson Maynard adjourned the meeting at 7:26 pm.**

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Leslie Maynard, Chairperson

**ATTEST:**

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Joni Vaughn, City Secretary

**Bid Summary - PARC Board / City of Oak Point**  
**Jake's Place Park Improvments**  
**Bid Opening: March 05, 2020, 2:00pm**

Bidder	Signed	Bid Bond	Addendums Signed	Total Base Bid	Alternate Bid	Total Bid Base + Alternate	Difference From Lowest Bidder
Green Mound, LLC	x	x	x	\$ 317,791.50	\$ 4,900.00	\$ 322,691.50	
North Rock Construction, LLC	x	x	x	\$ 346,118.25	\$ 9,240.56	\$ 355,358.81	\$ 32,667.31
Grod Construction, LLC	x	x	x	\$ 377,142.00	\$ 9,600.00	\$ 386,742.00	\$ 64,050.50
2L Construction, LLC	x	x	x	\$ 440,988.50	\$ 6,925.00	\$ 447,913.50	\$ 125,222.00